

Online Undergraduate Graduation Application

1. Login to “**Banner RAMS Online**”.
2. Select the *Student* tab and click “**Student Records**”.
3. Click “**Apply To Graduate**”
4. Select the latest registration term.
5. Select the appropriate “**Primary Degree**” (should be the major/degree you want awarded).
6. Select the appropriate “**Graduation Term**” for “**Graduation Date**”.

Winston-Salem State University

Personal Information Alumni and Friends Student Financial Aid Employee

Search Go RETURN TO MENU SITE MAP HELP EXIT

Curriculum Selection

Only submit a graduation application after you have met with your academic advisor and have been advised to submit a graduation application. Please note that a non-refundable graduation application fee will be applied to your student account once you complete this process.

Please select the appropriate Primary Degree.

Select Curriculum

Primary Degree

Bachelor of Science

Level: Undergraduate

College: School of Business & Economics

Major: Management Information Systems

Continue

Graduation Application Summary

Please review the information below. This is the information that will be submitted for your application to graduate.

Please note a non-refundable graduation fee will be applied to your student account upon your submission of this document.

Graduation Date
Term: Spring 2014

Ceremony
Attend Ceremony: Undecided

Diploma Name
First Name: Richard
Middle Name:
Last Name: Graduate

Diploma Mailing Address
Street Line 1: 123 Lane Street
City: Somewhere
State or Province: North Carolina
ZIP or Postal Code: 27110

Curriculum
Primary Degree: Bachelor of Science
Level: Undergraduate
College: School of Business & Economics
Major: Management Information Systems

Submit Request

7. Indicate if you will attend the “**Graduation Ceremony**”.
8. Select the name to appear on the diploma. Verify spelling.
9. Indicate the appropriate mailing address for the diploma. Verify mailing address.
10. Select “**Graduation Application Fee**”.
11. Verify Graduation Application information. If correct, click “**Submit Request**”.
12. If not correct, use the browser back button to update the appropriate information. Then **Submit**.

13. “**Confirmation Page**” will display. – Process complete.

Please contact the Office of the Registrar for assistance at 336-750-3331.

Personal Information Alumni and Friends Student Financial Aid Employee

Search Go RETURN TO MENU SITE MAP HELP EXIT

Graduation Application Confirmation Page

Dear Richard Graduate ,

Thank you for submitting an undergraduate application for graduation. The Office of the Registrar will complete an initial degree audit. Please note that all degree requirements must be completed by the last day of final examinations of the semester in which you intend to graduate. Your Academic Advisor and Department Chair are responsible for clearing you for graduation and the Office of the Registrar is responsible for certifying that all requirements have been met.

We urge you to consult with your Academic Advisor to ensure that you will meet all degree requirements this term. Once your final grades for this term have posted, the Office of the Registrar will complete a final degree audit.

Best wishes in your final semester with WSSU!

Graduation Services Team