



Winston Salem State University Campus Observatory Public Events Safety Policy

Purpose: This policy aims to establish guidelines and regulations for the safe operation of the campus observatory and the hosting of public events on the rooftop of Hall Hill to ensure the well-being of attendees, staff, and property.

Scope: This policy applies to all individuals involved in the planning, organization, and execution of public events held at the campus observatory or on the rooftops of buildings within the campus premises.

Policy Statement:

1. **Observatory and Rooftop Usage:** The observatory at rooftops of campus Hall Hill may be used for public events, including astronomy observation and other activities, subject to approval from the relevant campus authorities.
2. **Capacity Limitations:** The number of attendees for public events at the observatory must not exceed the maximum 25.
3. **All attendees must sign a Liability waiver form.**
4. **Weather Monitoring:** Event organizers must monitor weather conditions closely, particularly in the case of outdoor events. If adverse weather conditions are forecasted or observed, appropriate measures must be taken to ensure the safety of attendees, including postponement or cancellation of the event.
5. **Alcohol, tobacco, and Substance Use:** Consumption of alcohol, tobacco, and the use of illicit substances are prohibited on the observatory and rooftop areas during public events.
6. **Supervision:** Trained staff members must be present at all times during public events to supervise attendees, enforce safety regulations, and respond to emergencies.
7. **Compliance:** All event organizers, staff, and attendees must comply with this policy and any additional safety guidelines or instructions provided by campus authorities.

Enforcement: Violation of this policy may result in disciplinary action, including but not limited to revocation of event privileges, fines, or legal consequences as per campus regulations.

Review and Revision: This policy shall be reviewed periodically to ensure its effectiveness and relevance. Amendments or revisions may be made as necessary to address evolving safety concerns or changes in regulations.

Approval: This policy has been approved by Winston Salem State University Dean of Dean of the College of Arts Sciences Business and Education and shall be effective immediately upon publication.

Date of Last Revision: April. 8, 2024

Dr. Bhat, Dean of the College of Arts Sciences Business and Education