



WINSTON-SALEM STATE UNIVERSITY

Winston Salem State University and Winston-Salem State University Foundation, Inc.

Prospect Clearance Form

Please submit this form at least 14 days in advance of the initial contact with the donor or donor prospect. Submit this form to the Division of University Advancement, 311 Blair Hall, Winston-Salem, NC 27110. Attention: Ms. Martine Thompson, (336) 750- 3141 or by email: thompsonmj@wssu.edu

PROSPECT CLEARANCE REQUEST

1. Name(s) of Prospective donor(s) or organization: _____
2. Mailing Address: _____
3. Phone/email: _____
4. Organization's web address (if applicable) _____
5. Point of contact: _____

Purpose of Proposal Submission

6. Briefly summarize the funding priority or project that will be included in the request for funding (attach additional documentation, if necessary)

7. Amount of request \$ _____
8. Is this a recurring or one-time request? _____Recurring _____One-time_____Unknown
9. Anticipated date of request for funding or the proposal submission: _____
10. Prospect research assistance required? _____Yes _____No

For Internal use only

Clearance: _____Approved _____Denied

Approval period: _____

Release date: _____

Comments: