



**WINSTON-SALEM**  
STATE UNIVERSITY

### **RULES AND GUIDELINES for overnight programs**

A great deal of maturity and responsibility is expected of participants in Winston-Salem State University Programs.

The following standards of behavior must be followed by all staff and participants for reasons of safety and program effectiveness. Failure to comply with the rules and guidelines may result in a call to a parent or legal guardian and possible dismissal from the program. **Your signature indicates that you have read, understand, and agree to comply with the rules listed below.**

**Behavior:** Participants are expected to behave in a reasonable and non-disruptive fashion and are expected to exercise sound judgment regarding behavior at all times. Participants are expected to attend all activities, participate in the full duration of the program and play an active role in class and small group discussions. You may not leave campus at any time for the duration of the program.

**Quiet Hours:** Quiet hours are in effect at 10:00 p.m. Participants are expected to respect these hours by avoiding loud noises.

**Curfew:** It is the desire of Winston-Salem State University that all participants learn and grow from their experiences on campus. Participants need adequate rest. All participants must be in their rooms by 10:00 p.m.

**Property Damage:** The rooms and residence hall where participants are residing belong to Winston-Salem State University. All participants are responsible for respecting and not damaging property. If damage occurs, the participant will be held liable for paying such damage. You will be held liable for any damages that occur to your residence hall room by visitors or other participants. Check your room before you move in for any pre-existing damages and report these damages to the staff upon check in.

**Keys:** If a participant loses a room key and/or suite key, a temporary key can be obtained. Due to security precautions, if the original key is not returned, the appropriate locks will be changed and new keys issued. Winston-Salem State University will bill the participant \$250.00 for each lost key. Keys may not be duplicated.

**Vehicles:** Participants will not be allowed to drive personal vehicles during their participation in the program. If participants do not adhere to this restriction, Winston-Salem State University, will not be held responsible for any damages or accidents which may occur.

**Health & Safety Considerations:** It is the responsibility of the participant to advise the Program at Winston-Salem State University of any safety and health-related concerns affecting the participant. You will be held liable for withholding information that may affect the safety and health of participants.

**Visitation Policy:** Visitors affiliated with the Program are allowed in the rooms of program participants provided:

- A. The visit is not after curfew hours
- B. The room door is open
- C. The room lights remain on
- D. Visitors who are not residents of the room must leave by the in-room curfew designated time

**Firearm, Drugs & Alcohol:** The use of illegal drugs, alcohol, or the possession and/or use of any type of firearm or weapon while participating in an Winston-Salem State University Program is not permitted under any circumstances. Possession of any of the above-mentioned items is cause for immediate dismissal.

**Smoking/Chewing/Vaping:** Smoking, vaping or chewing tobacco will not be permitted inside any building at Winston-Salem State University by participants.

**Telephone:** Telephone service is not available in the residence halls. A phone is available at each area desk for local outgoing calls only. Some programs allow mobile phones. Parents can reach their child by calling \_\_\_\_\_ in an emergency.

**Supervision:** Participants will be supervised by \_\_\_\_\_. The staff are available to help each participant enjoy his/her experience, act as a source of information, and assist participants in the overall learning process. In addition, the staff will be residing in the residence hall with the participants to ensure the safety and health of the participants.

*Please sign, date and return the signature page ONLY.  
Keep the rules and guidelines for your reference.*

I hereby certify that I have read, understand, and agree to comply with the Winston-Salem State University Program Rules and Guidelines.

**Participant:** \_\_\_\_\_

First Name

Last Name

\_\_\_\_\_

\_\_\_\_\_

Participant Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature

Date

Please complete & return by \_\_\_\_\_