



Nominating Committee Charter

Purpose

At the first meeting after June 30 of each year, the Board shall elect a Chairperson, a Vice Chairperson and a Secretary to serve for one (1) year and until a successor is elected.

The Nominating Committee shall present a slate of nominees to fill the offices of Chairperson, Vice Chairperson, and Secretary. Board voting on the slate of nominees cannot occur before June 30.

Meetings

The Nominating Committee meets as necessary between regular Board meetings.

Membership

The Nominating Committee shall consist of three (3) Trustees elected by the Board. The Board Chairperson shall not serve as a member of the Nominating Committee in any capacity.

Staff Designee

The Assistant Secretary to the Board of Trustees shall provide staff to support the Committee.

Adopted: June 11, 2021

Relevant Sections of BoT Bylaws

Section 2. Meetings

- g)** The Chairperson shall preside at all regular and special meetings of the Board. In the absence of the Chairperson, the Vice Chairperson shall preside and in the absence of both, the Secretary shall preside. In the absence of an elected officer, a presiding officer shall be elected by and from the voting membership of the Board.

Section 3. Officers and Committees

- a)** At the first meeting after June 30 of each year, the Board shall elect from its membership a Chairperson, a Vice Chairperson and a Secretary [See G.S. § 116-32], each of whom shall serve for a term of one (1) year and until a successor is elected. If the position of Chair becomes vacant, then the Vice Chair shall become the Interim Chair until the Chair's successor is elected. In all other circumstances, if a vacancy occurs in any of these offices, the Board shall elect a person to serve for the remainder of the unexpired term.
- b)** The Board may also elect an Assistant Secretary of the Board from among the members of the Chancellor's staff. Copies of the minutes, papers and documents of the Board may be certified by the Assistant Secretary with the same force and effect as though such certification were made by the Secretary of the Board.
- f)** The Chairperson shall appoint all committees with the exception of the Nominating Committee; the Nominating Committee shall be elected by the Board.