

**WINSTON-SALEM STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
FRIDAY, MARCH 15, 2019  
DRAFT PENDING BOARD APPROVAL**

**Agenda**

**CALL TO ORDER**

Dr. Harris called the meeting to order at 9:00am

**CONFLICT OF INTEREST STATEMENT**

Chairman Harris read the following statement:

*All Board Members are reminded of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.*

There were no conflicts noted.

**ROLL CALL**

Mrs. Kluttz-Leach called the roll. A copy of the attendance roster is attached.

**ADOPTION OF AGENDA**

Trustee Henderson moved adoption of the agenda. Trustee Wierman seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustee adopts the current agenda as distributed: Adoption of Agenda\* (Henderson/Wierman)

**APPROVAL OF DECEMBER 15, 2018 BOARD OF TRUSTEES MEETING MINUTES**

Trustee Henderson moved the approval of the December 15, 2018 Board of Trustees meeting minutes. Trustee Farmer seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approves the December 15, 2018 minutes.

**APPROVAL OF JANUARY 22, 2019 BOARD OF TRUSTEES CALLED MEETING MINUTES**

Trustee Farmer moved the approval of the January 22, 2019 Board of Trustees called meeting minutes. Trustee Sides seconded the motion. The motion passed

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approves the January 22, 2019 called meeting minutes.

### **CONSENT AGENDA**

- A. Faculty Credentialing Policy\*
- B. Post Tenure Review Policy (Faculty Handbook Section V Revised)\*
- C. Modular West to Police and Public Safety Annex- Resolution\*
- D. Old Maintenance Building to Police and Public Safety Resolution\*
- E. Substantive Change Policy\*
- F. HR Compliance and Non-Salary Compensation Report\*

Mrs. Henderson moved to approve the consent agenda. Ms. Kelly seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees approves the consent agenda.

### **REPORT OF CHANCELLOR**

Dr. Harris introduced Chancellor Robinson to present his report. Prior to the Chancellor's report, Dr. Harris read a letter from the National Black College Hall of Fame's nomination of Chancellor Robinson into its Hall of Fame. The event will be held September 27, 2019, in Atlanta, Georgia. The Chancellor introduced Dr. Mel Norwood, Associate Provost for Student Engagement, and Mr. Charles Parrott, Executive Assistant to the Chancellor.

Chancellor's Update: Chancellor highlighted the CIAA 2019 Basketball Tournament, held February 25-March 2. The tournament provided an opportunity to position our students for success by engaging alumni and corporations. The tournament will move to Baltimore, MD in 2021. The Chancellor highlighted The Social Mobility Summit will be held at WSSU on April 2-3, 2019. This conference will highlight faculty research into social and economic mobility and the best practices that WSSU has in place to support student success. Lastly, the Chancellor presented the Strategic Plan Report Highlights and Media Highlights. A copy of the presentation can be found in the archived March 15, 2019 board materials.

Provost's Admissions Report: Dr. Graham presented current Fall 2019 New Undergraduate Enrollment data. He spoke briefly about his engagement with the state community colleges within a 2 hour radius. A copy of the Fall 2019 New Undergraduate Enrollment Report presentation can be found in the archived March 15, 2019 board materials.

### **REPORT OF BOARD CHAIR**

Dr. Harris welcomed Dr. Norwood and thanked Trustee Nostitz for hosting the luncheon for Restore the Core II. He also thanked Trustee Kelly for agreeing to chair the newly formed GATE Committee. Dr. Harris noted that this committee will work hard to create strategies around board involvement. Lastly, Dr. Harris reminded the board that it is time to select and charge the Nominating Committee so be thinking about new officers.

Dr. Harris called on Dr. LaTanya Afolayan to introduce our guest, Ms. Kinna Clark, Director of Gift Planning Services for the University of North Carolina System Office. She briefly introduced the types of shared services available to WSSU from the UNC System Office. Next, she gave a presentation on tools and opportunities for planned gifts. A copy of the presentation can be found in the archived March 15, 2019 board materials.

### **REPORT OF THE COMMITTEE**

- A. Academic Affairs (Trustee Harris)
- B. Student Affairs (Trustee Bigelow)
- C. University Advancement (Trustee Farmer)
- D. Finance and Administration (Trustee Bigelow)
- E. Governance, Advocacy, Trusteeship, and Ethics (Trustee Kelly)
- F. Audit, Risk, and Compliance (Trustee Farmer)
- G. Board of Trustees of the Endowment (Chairman Harris)

### **ADOPTION OF COMMITTEE MEETING REPORTS**

Trustee Wierman moved the adoption of the committee meeting reports. Trustee Farmer seconded the motion.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees adopts the committee reports.

### **MOTION TO GO INTO CLOSED SESSION**

Trustee Henderson moved that the board go into closed session to: (1) prevent the disclosure of privileged information under N.C.G.S. 143-318.11(a)(1), specifically state employee personnel records, under The Privacy of State Employee Personnel Records Act, Article 7 of chapter 126 of the North Carolina General Statutes; (2) consult with our attorney under N.C. Gen. Stat. 143-218.11(a)(3)(2) to protect the attorney-client privilege, to consider and give instructions concerning potential and actual claims, administrative procedures, or judicial actions, privilege and to consider and give instructions concerning potential and actual claims, administrative procedures, or judicial actions; (3) hear or investigate a complaint, charge, or grievance by or against a public officer or employee under N.C.G.S. 143-318.11(a)(6), and (4) to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property under N.C.G.S. 143-318.11(a)(5).

### **RESUME BOARD MEETING IN OPEN SESSION**

The meeting resumed in Open Session.

### **REPORT FROM THE CHAIR REGARDING CLOSED SESSION**

Dr. Harris report that while in closed session, the Board approved the following actions:

- December 15, 2018 Executive Session minutes,
- January 22, 2019 Called Meeting Executive Session minutes,
- Supplemental Housing Resolution,

- Recommendations for tenure and/or promotion, and
- Reviewed pending legal matters.

### **ADOPTION OF ACTIONS TAKEN IN CLOSED SESSION**

Trustee Kelly moved that the Board adopt the actions taken in closed session. Trustee Wierman seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees adopt the actions taken in closed session.

### **NEW BUSINESS**

No new business was announced.

### **NEXT MEETING DATE**

The next Board of Trustees meeting will be held June 13-14, 2019.

### **UPCOMING EVENTS**

Dr. Harris announced the following upcoming events:

- Social Mobility Summit, April 2-3, 2019
- Scholarship Day April 11, 2019
- Commencement May 10, 2019, LJVM Coliseum

### **ADJOURNMENT**

Trustee Sides moved that the meeting adjourn. Trustee Barr seconded the motion. The motion passed.

**Motion:** Resolved, that the Winston-Salem State University Board of Trustees meeting is adjourned. The meeting adjourned at 12:53pm