



Board of Trustees, Finance and Administration Committee
Thursday, June 8, 2017
Cleon Thompson Center Room 304
11:45 am

AGENDA

***Action Item**

1. Call to Order – Chairman Michael J. Shortt
2. Roll Call – Leslie Gaynor
3. *Adoption of the Agenda – Chairman Shortt
4. *Approval of the March 16, 2017 Minutes – Chairman Shortt
5. Finance and Administration Update – Randy Mills
6. *Policies
 - a. Fire & Life Safety Plan – Aaron Leftwich
7. HUB Report – Brenda Fulmore
8. Environmental Health & Safety Injury & Illness Report Data, 2016 – Aaron Leftwich
9. Capital Projects Update – Tim McMullen
10. Financial Report – Wilbourne Rusere
11. Other Discussion Items
12. Adjournment – Chairman Shortt

Winston-Salem State University
Board of Trustees Finance and Administration Committee
304 Thompson Center
Thursday, March 16, 2017

Minutes

Chairman Michael Shortt called the Board of Trustees (BOT) Finance and Administration meeting to order at 11:50 pm

Roll Call: Leslie Gaynor

A quorum was established.

Members Present: Mr. Michael Shortt (Chair) Mr. Pradeep Sharma (by phone)
 Mrs. Coretta Bigelow Mr. Osyris Uqoezwa
 Mrs. Debra Miller Dr. Randy Mills, ex-officio

Staff Present: Mr. Jesse Batten Mr. Frank Lord Mr. Wilbourne Rusere
 Ms. Leslie Gaynor Ms. Constance Mallette Mr. Jonathan Smith
 Ms. Rosalba Ledezma Mr. Tim McMullen Ms. Barbara Waller
 Mr. Aaron Leftwich

** The University COS, Ms. Camille Klutz-Leach and her department Directors met with the Committee before the F&A Department.

Adoption of Agenda

Mrs. Bigelow moved and Mrs. Miller seconded the motion to adopt the agenda. The motion passed.

Approval of Minutes

Mrs. Bigelow moved and Mrs. Miller seconded the motion to approve the December 8, 2016, minutes. The motion passed.

Finance and Administration Update

- Dr. Mills stated the areas to be covered for the Committee:
 - Strategic Plan update
 - Resolution item for the demolition of the Old Nursing Building
 - Updates on our Debt Capacity Study and Bond Sale
 - Capital Projects update
 - Financial Report update
- At the March BOG meeting:
 - Our Tuition and Fees proposal for Academic Year 2017-2018 was approved
 - An expansion to our Book Store that we're funding for approximately \$600,000.00 was also approved
 - The bond sale for our Living/Learning Residence Hall was approved
- Dr. Mills highlighted the fact that early this week, Sunday through Tuesday, we co-hosted with the NC School of the Arts, the 2017 Financial Systems Conference for UNC. Approximately 380 people attended the event which was held at the Marriott and Embassy Suites downtown. Jonathan Smith and Frank Lord were our two representatives. It was a very successful event.
- Dr. Mills highlighted the *UNC Budget Priorities and Legislative Agenda* from the March BOG meeting. This describes initiatives that the BOG are taking forward to the Legislature. A key agenda item is to empower campuses to reduce the cost of capital projects and the way we move money around; to reduce cost and

planning of capital projects overall; to allow campuses to not stand on their own credit rating i.e., the state of NC and/or the UNC System will stand behind the smaller campuses.

- The UNC BOG has created a Capital Projects Working Group to come up with other ideas to help and Rosalba Ledezma is on that committee.
- Rosalba Ledezma said that there is recognition from the BOG that there are some processes that can be streamlined. Some of the recommendations from the group have already been implemented. Some will require legislative action and some will require GA to agree to some of the concerns and issues. The group is looking at not only the cost associated with projects but the process as well. It's a committee of eight AVCs from across the UNC System.
- One of our action items from the last BOT meeting was to find out how many of the campuses had a construction manager on their staff.

Tim McMullen noted that a survey was disseminated to each of the UNC campuses. None of the 12 respondents have a construction manager on staff who manage large formal projects. Typically, they like us, retain an outside construction manager, at risk, contracted entity to manage those for them. One of the concerns expressed in having a staff person perform those duties was the potential liability and risk associated with it.

Strategic Plan Accomplishments

Dr. Mills went over the Finance and Administration's accomplishments as they related to the Strategic Plan (handout).

Resolution for Demolition of Old Nursing and Health Building

Rosalba Ledezma presented the resolution to demolish the Old Nursing and Health building. The two are connected and in very bad shape. From the June 2011 Master Plan it was acknowledged that this building had more deferred maintenance and it did not make programmatic sense to renovate the facility. The demolition will cost approximately \$300,000 - \$500,000, based on what we recently priced with the demolition of Dillard Hall.

Mr. Uqoezwa asked what the involvement of small minority businesses was for this project.

Dr. Mills said that we would have some specific information for the next meeting.

Mrs. Miller moved and Mrs. Bigelow seconded the motion to approve the resolution.

Debt Capacity Study (Original study included in BOT mailed material)

Frank Lord presented information on the Debt Capacity Study (handout).

- Background
 - Pursuant to SL 2015-241, UNC BOG provides to General Assembly estimated debt capacity of UNC for the upcoming five years
 - Legislation requires two ratios; study adds two others
 - Debt to Obligated Resources (required)
 - Five-year Payout Ratio (required)
 - Expendable Resources to Debt (added)
 - Debt Service to Operations (added)
 - 2017 Debt Capacity Study conducted by First Tryon Advisors
- Study Recommendations
 - Debt Management Policies
 - Tailored to particular campus needs, financial condition, and strategic vision (five campuses with policies currently)
 - Use of Study is as a general assessment to identify trends and challenge, but is not intended as a substitute for considered judgment

Bonds Update (Plan of Financing/Refinancing Proposed Series 2017 General Revenue Bonds)

Constance Mallette presented the update on the refinancing of the bonds (handout).

- Proceeds from the sale will be used:
 - Pay all or a portion of the costs of constructing and equipping a new residence hall:
 - Financing of which was authorized by Chapter 394 of the 2013 Session Laws of North Carolina
 - Refund a portion, as advance refunding, of the outstanding University of North Carolina System Pool Revenue Bonds, Series 2008A, a portion of the proceeds of which were loaned to WSSU, maturing on and after October 1, 2019 (the “Series 2008A Bonds”)
 - Finance the costs incurred in connection with the issuance of the 2017 Bonds
- Advance Refunding:
 - WSSU’s portion of the Series 2008 Bonds had an original principal balance of \$7,315,000.
 - The outstanding principal balance as of January 1, 2017 was \$5,800,000.
 - Series 2008 Bonds maturing on or after October 1, 2019 are subject to optional redemption on or after October 1, 2018, in whole or in part at any time.
 - Based on market conditions on January 18, 2017, a refunding of the refundable maturities of the Series 2008 Bonds would generate gross dollar savings of approximately \$438,000 and present value savings of approximately \$316,000.
 - The present value savings are equivalent to 6.578% of the principal amount of the refunded Series 2008 Bonds.

Capital Projects Update

Mr. Tim McMullen gave brief updates on the following projects (handout):

- Hauser Hall Music Project
- Arts and Visual Studies Building
- Sciences Building
- The Freshmen Living/Learning Residence Hall Project
- Anderson Center – McNeil Ballroom
- Kennedy Dining - Upgrades
- Center for Design Innovation
- Current and upcoming small projects

Financial Report

Mr. Wilbourne Rusere gave an update on the Finance and Administration financials (handout).

- General Fund Summary:

The statements of revenues and expenses summarize the university’s results of operations. The total budget as of February 28, 2017 was \$91.1M.

 - State Appropriations: \$65.7M.
 - Revenue (tuition and fees): \$25.4M.
- The university spent \$56M or 61% of the total budget towards personnel salaries and operating requirements.
- Expenditures as of February 29, 2016 are \$709,000 less than the amount for February 28, 2017.
 - *February 2016 – \$55,267,526. February 2017 – \$55,946,535*
- Receipts recorded through February 28, 2017 total \$19.8M, or 78% of the budget.
- Total receipts collected as of February 29, 2016 were \$19.2M.
- Auxiliary Services and Business Enterprises Summary:

The university manages a number of auxiliary and business enterprises that are self-supporting operations. As of February 28, 2017, all business entities had positive fund balances, except cumulative deficits for the following programs:

 - Athletics Program – (\$11.3M).

- Telecommunications (Phones/Network) – (\$498,239).

Other discussion items

No other discussion items.

Mrs. Bigelow moved and Mrs. Miller seconded the motion to adjourn. The motion passed and the meeting adjourned at 1:16 pm.

Respectively Submitted by:



Leslie Gaynor
Finance and Administration, Office Director



June 2017 Board of Trustees Meeting

Environmental Health & Safety

Policy Update

WSSU Fire & Life Safety Policy

Fire & Life Safety Plan

Policy# 800.10

I. Executive Summary

The University engages in a compliance program with the Occupational Safety and Health Act of North Carolina. This program is designed to provide a safe and healthy working, teaching and learning environment, as well as an atmosphere of safety and health awareness. This policy identifies responsibilities for compliance, implementation, prevention through planning, and activities related to assuring all campus buildings maintain a high degree of life safety for building occupants. The EHS Director shall develop and implement procedures pertinent to assuring a high degree of life safety in the prevention of fire safety related incidents.

II. Policy Statement

Winston-Salem State University (“WSSU”) holds the safety of its community in the highest regard with respect to its function as an institution of higher learning. WSSU shall comply with all applicable federal and state safety regulations, including but not limited to Occupational Safety and Health Act, NC State Building Code, the National Fire Protection Association, and the NC Fire Code, as these may be amended from time to time.

The University shall ensure procedures are in place to maintain an acceptable level of safety for building occupants in all University buildings and shall develop and implement procedures necessary to evacuate any University building in the event of a fire in accordance with the most current edition of the National Fire Protection Association’s Life Safety Code.

The University shall periodically review existing procedures to the extent necessary to assure continued compliance with the most current external policies and procedures governing life safety.

III. Procedures

The Director shall develop and implement procedures pertinent to assuring an environment that is free from conditions likely to lead to fires and both the identification and elimination of University conditions that can or are likely to adversely impact life safety in any University occupied building. The University considers this function to be paramount in maintaining safe & healthful learning

environment. This set of procedures, otherwise referred to as the Winston-Salem State University Fire and Life Safety Plan, shall include elements consistent with established laws, regulations, and activities consistent with best practices in relation to fire prevention and safety to life. This plan shall be discussed with staff and faculty at initial orientation training and made available for viewing at the internal EHS web page.

Implementation

Any questions relating to fire and life safety matters should be directed initially to the EHS Director. Supervisors shall periodically examine their area of responsibility for fire safety related issues. Any suspected issues shall be eliminated and/or brought to the attention of the EHS Director or his/her designee.

EHS shall periodically inspect University areas for the purpose of identifying fire/life issues in respective areas. Such issues shall be evaluated and rectified in the most expeditious manner which is a feasible to the academic setting.

All University buildings are equipped with fire detection and/or fire suppression systems. All University residence halls shall be equipped with both fire identification and fire suppression systems in accordance with the NC Fire Code and the NFPA Life Safety Code applicable to the time in which the building was completed. As systems require replacing due to end of serviceability, such systems shall be replaced with a system that meets the Fire and Life Safety Code that is current upon the time such replacements are made. When a fire identification or fire suppression system is compromised, for any reason, interim life safety measures shall be instituted for duration of any such period. Any such interim measures (such as temporary fire watches) shall be requested by the EHS Director and/or his designee and approved by the sitting authority having jurisdiction, which shall never fall below a level equivalent to a State licensed official of the City of Winston Salem Fire Department.

The first line of defense for fire prevention is fire detection. Accordingly, the maintenance of fire detection devices shall be given the utmost importance to building occupants. As such, tampering with, disengaging, impeding, or otherwise disabling any fire detection device is strictly prohibited in any University building. By City ordinance, such violations are considered a misdemeanor, and are punishable by citation, monetary fine, or any measure deemed acceptable by the WSSU University Police. Violations by students are subject to the aforementioned penalties and/or any sanction administered by the WSSU internal body governing Student Conduct.

Incendiary devices likely to cause fires are prohibited in University buildings. Devices which have a history of or have been proven to spontaneously combust are prohibited in all University buildings. In certain cases, electric powered devices (e.g. space heaters) may be permitted provided such devices are evaluated and approved

by the EHS Director or his/her designee. Open flames of any type are prohibited in any University building. Violators will be subject to discipline by the body responsible for student discipline or disciplinary action deemed appropriate within the guidelines administered any authority regulating discipline pertinent to employees of the State of NC. Questions regarding this policy are to be addressed with the University EHS Director.

IV. Applicability

This policy is applicable to the campus of Winston-Salem State University.

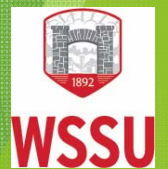
Responsible Division: Vice Chancellor for Finance and Administration

Winston Salem State University

Overview of HUB Program

Revised: 5-10-17

1



What is HUB?

HUB = Historically Underutilized Businesses

Definitions:

Minority – a person who is a citizen or lawful permanent resident of the U. S. and who is:

- Black, Hispanic, Asian American, American Indian or Female.
- Minority Business – Means a business:
 - a. At least fifty-one percent (51%) is owned by one or more minority persons, or corporation at least (51%) of stock is owned by one or more minority persons or socially and economically disadvantaged individuals.
 - b. Involved in management and daily business operations are controlled by one or more minority persons.

What is Required?

The State of North Carolina G.S. 143-48 for Purchases and Contracts :

It is the policy of this State to encourage and promote the use of small contractors, minority contractors, physically handicapped contractors, and women contractors in State purchasing of goods and services.

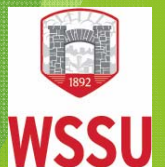
G.S. 143-128.2 for Construction related projects: 10 percent M/WBE Goal.

Minority Business Participation Goals

The State shall have a verifiable ten percent (10%) goal for participation by minority businesses in the total value of work for each State building project, including building projects done by a private entity on a facility to be leased or purchased by the State.

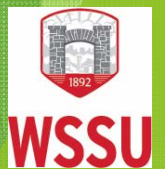
Executive Orders 24, 150 and 13, also supports inclusion of Small and Historically Underutilized Businesses

3



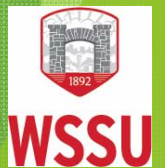
*Where are we now...
and
How far have we come?*

4



North Carolina State Report

5



HUB participation in North Carolina State Purchasing and Construction for Fiscal Year 2015 (July 1, 2014-June 30, 2015) was as follows:

Most recent data available

Category	Total Spending	HUB Spending	HUB %
Purchasing	\$6,106,717,054	\$322,711,648	5.28%
Construction	\$553,003,958	\$99,297,401	17.96%

Winston Salem State University Purchasing Goods and Services Report Fiscal Year 2013-2016

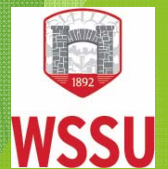
Previous Purchasing HUB Participation

Fiscal Years	WSSU AA	WSSU HUB	Contract Amt.	AA	HUBs
2013-2014	2%	10%	19,222,624	359,864	1,826,921
2014-2015	2%	4%	16,368,643	295,005	585,699
2015-2016	2%	7%	18,709,339	341,762	1,241,614

Winston Salem State University

Previous CMR Construction Projects

Fiscal Year	Project Name	Contract Amount	Total HUB (\$)	Total HUB Percentages (%)	African American \$	Total African American %
2011 - 2013	DJR	\$ 26,111,232.00	\$ 8,187,464.00	31.40%	\$ 853,759.00	3.30%
2012 - 2014	MSX	\$ 11,888,183.00	\$ 4,765,284.00	40.10%	\$ 1,806,741.00	15.20%
2013 - 2014	Hill Hall	\$ 11,392,752.00	\$ 3,656,461.94	32.09%	\$ 525,272.04	4.61%
2013 - 2015	CDI	\$ 9,224,749.00	\$ 2,623,645.00	28.40%	\$ 108,104.00	1.20%
2015 - 2016	NORTH ENTRY BRIDGE	\$ 3,985,564.00	\$ 293,097.19	7.35%	\$ 118,109.19	2.96%
	TOTALS/AVERAGES	\$ 62,602,480.00	\$ 19,525,952.13	AVG 27.87%	\$ 3,411,985.23	AVG 5.45%



Construction

Fiscal Years 2010 - 2013

Fiscal Years	Contract Amt.	HUB Totals	HUB %	African Amer.	African Amer. %
2010-2011	28,561,909	12,861,881	45%	842,224	3%
2011-2012	4,208,255	1,407,355	33%	646,459	15%
2012-2013	13,374,132	1,880,059	14%	211,760	2%

Currently our Construction Manager at Risk (CMR) projects HUB participation is 30 percent.

Our future goal is 40 percent.

Closing Comments:

- We have developed an “Action Plan” to increase our HUB participation campus-wide.
- Forming a collaborative and supportive effort campus-wide will enhance teamwork and assist with meeting our targeted HUB goals.
- **Collaboration at work:**
 - The N. C. Triad Contractors College was hosted by WSSU, UNCG and NCAT in conjunction with the N. C. State HUB Office. A ten (10) week training class including graduation for minority firms learning about various phases in construction.
 - The UNC System Triad Coalition was formed seven years ago in 2010 by Winston Salem State University. This is a collaboration with sister universities, NCAT and UNCG.

QUESTIONS??



June 2017 Board of Trustees Meeting

Environmental Health & Safety

WSSU Annual Injury & Illness Report

Calendar Year 2016

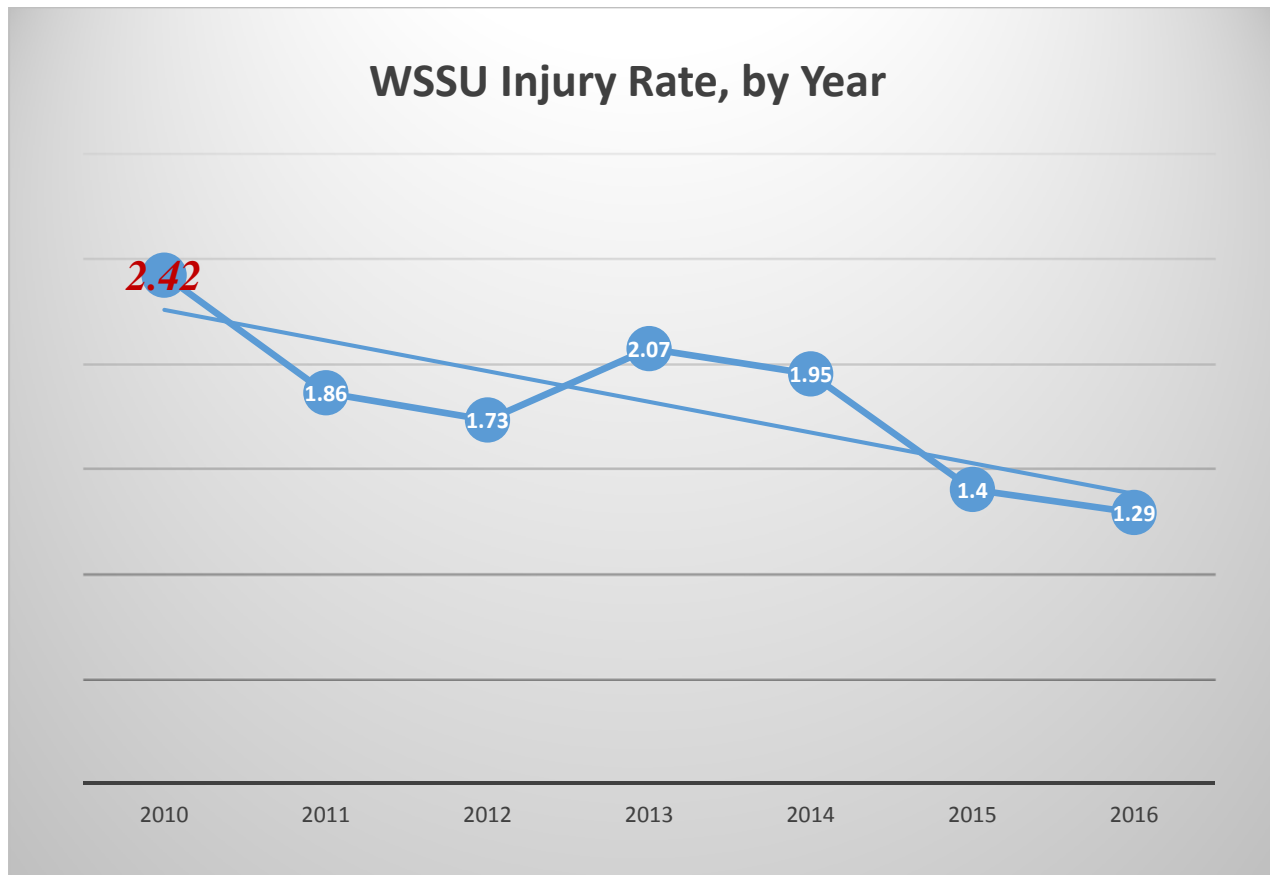
WINSTON-SALEM STATE UNIVERSITY

Winston Salem State University

Environmental Health & Safety

Injury & Illness Report Data

Calendar Year 2015



** The injury rate is calculated by multiplying the total number of recordable injuries/illnesses times 200,000 and dividing by the total number of hours worked during the year. (200,000 is a constant regardless of industry). Therefore an entity with the same number of injuries (but higher total hours worked based on overtime or other extenuating circumstances) in a given period is compared without bias to another entity with the same injury total and minimum hours worked.

Injuries: incidents that are acute or traumatic and result in immediate harm

Illnesses: incidents that are chronic and results are experienced after the date of incident (e.g. occupational illness such as hearing loss, poisoning, musculoskeletal disorders, and the like)

***** Will drop for 2017, max collection 5 years**

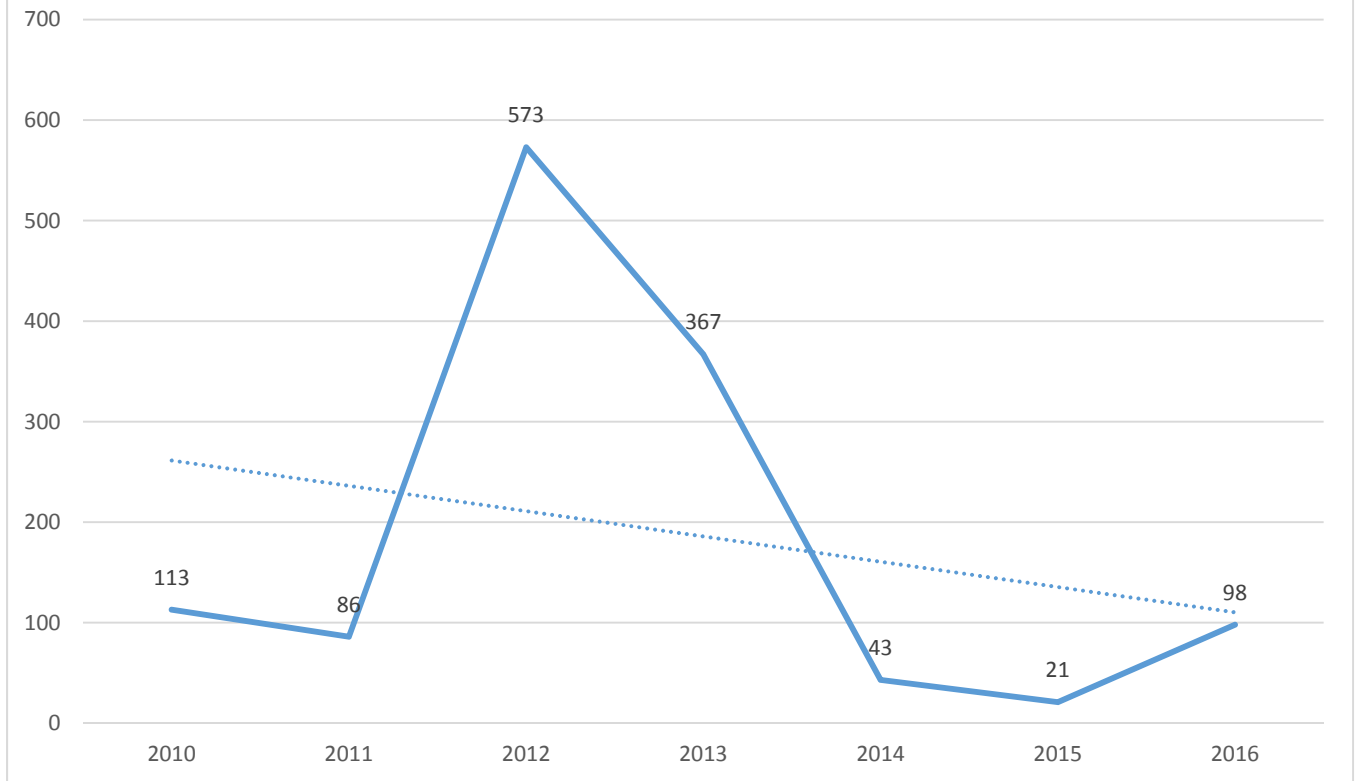
WSSU Recordable Injuries, by Year



** Recordable injuries are those injuries/illnesses sustained by staff that require more than routine first aid and were used in the calculation of the aforementioned rate

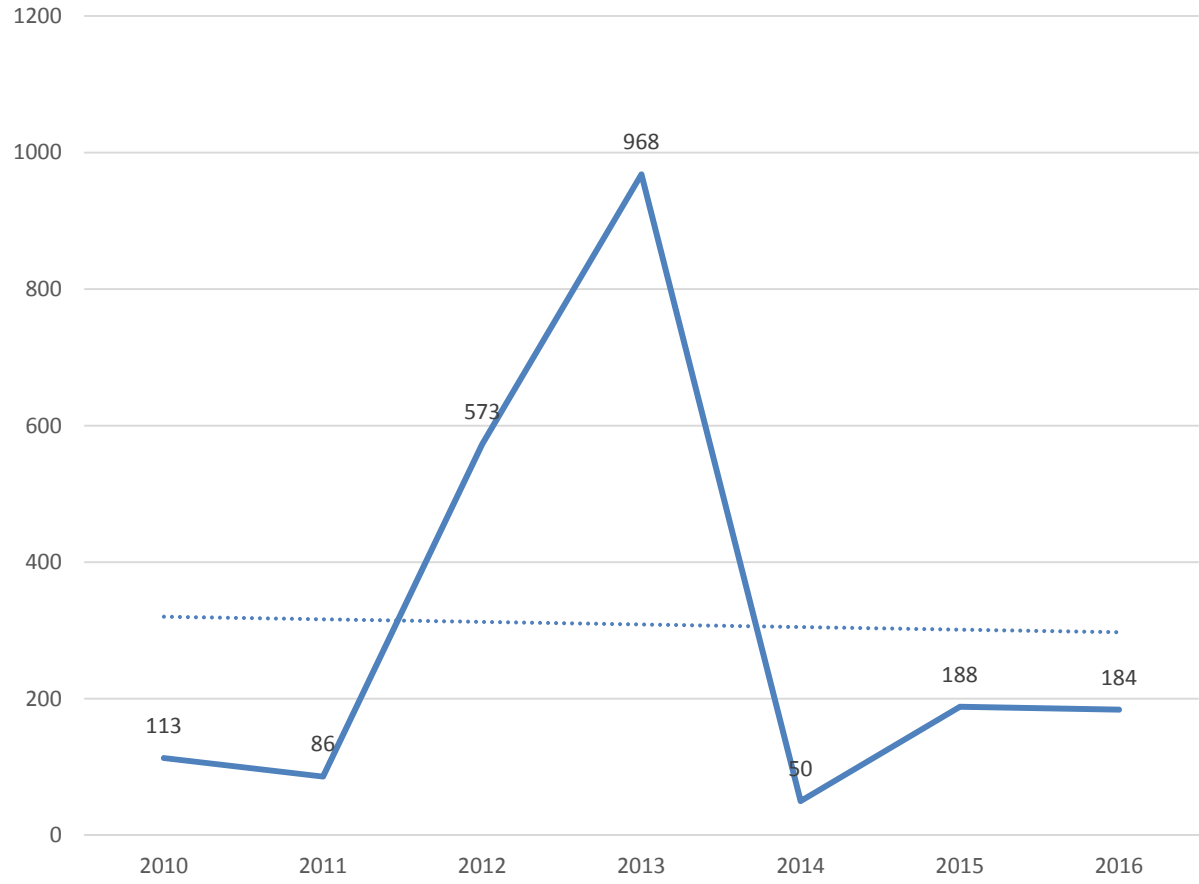
Recordable injuries form the foundation for the rate, rate based upon constant of 200,000

Total Lost Days Due to Injury, by Year

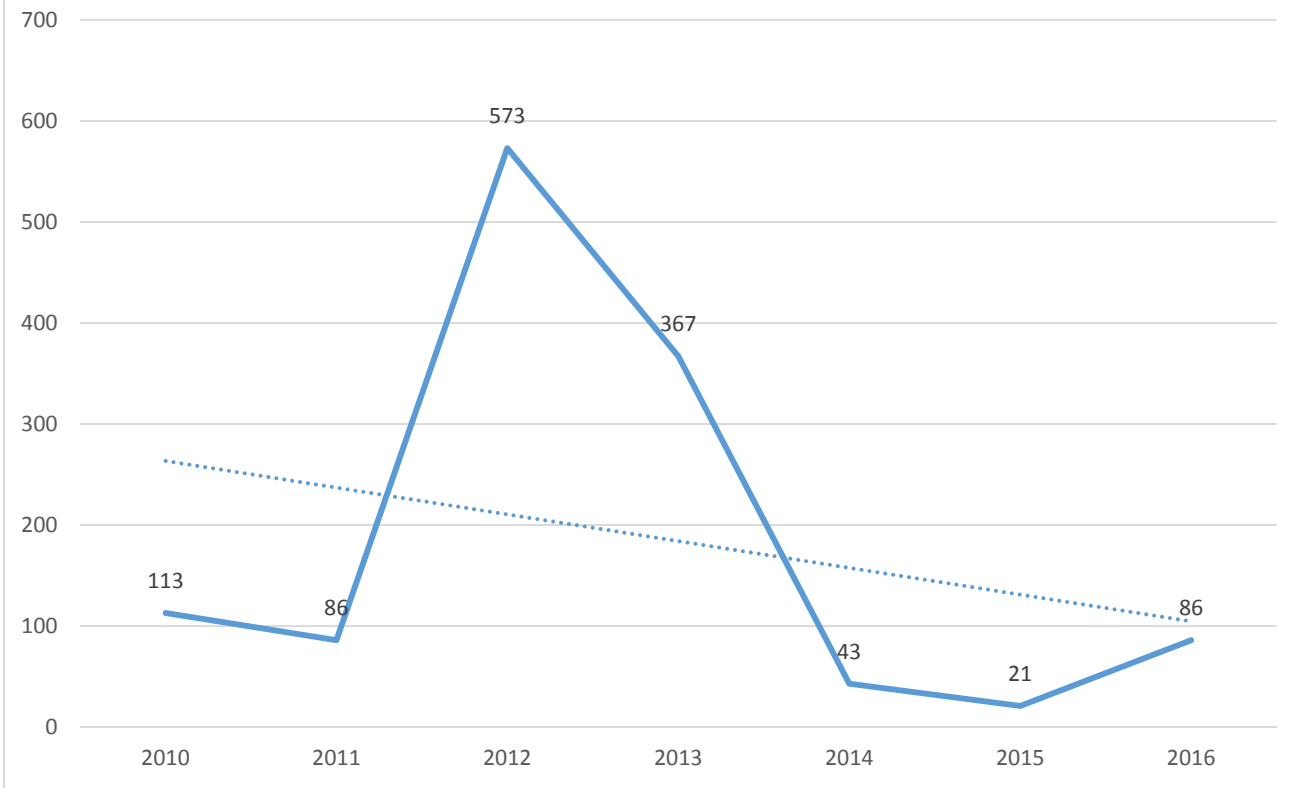


Total lost days are a severity factor; this reflects the nature of injuries and the extent of loss sustained by the respective employees involved

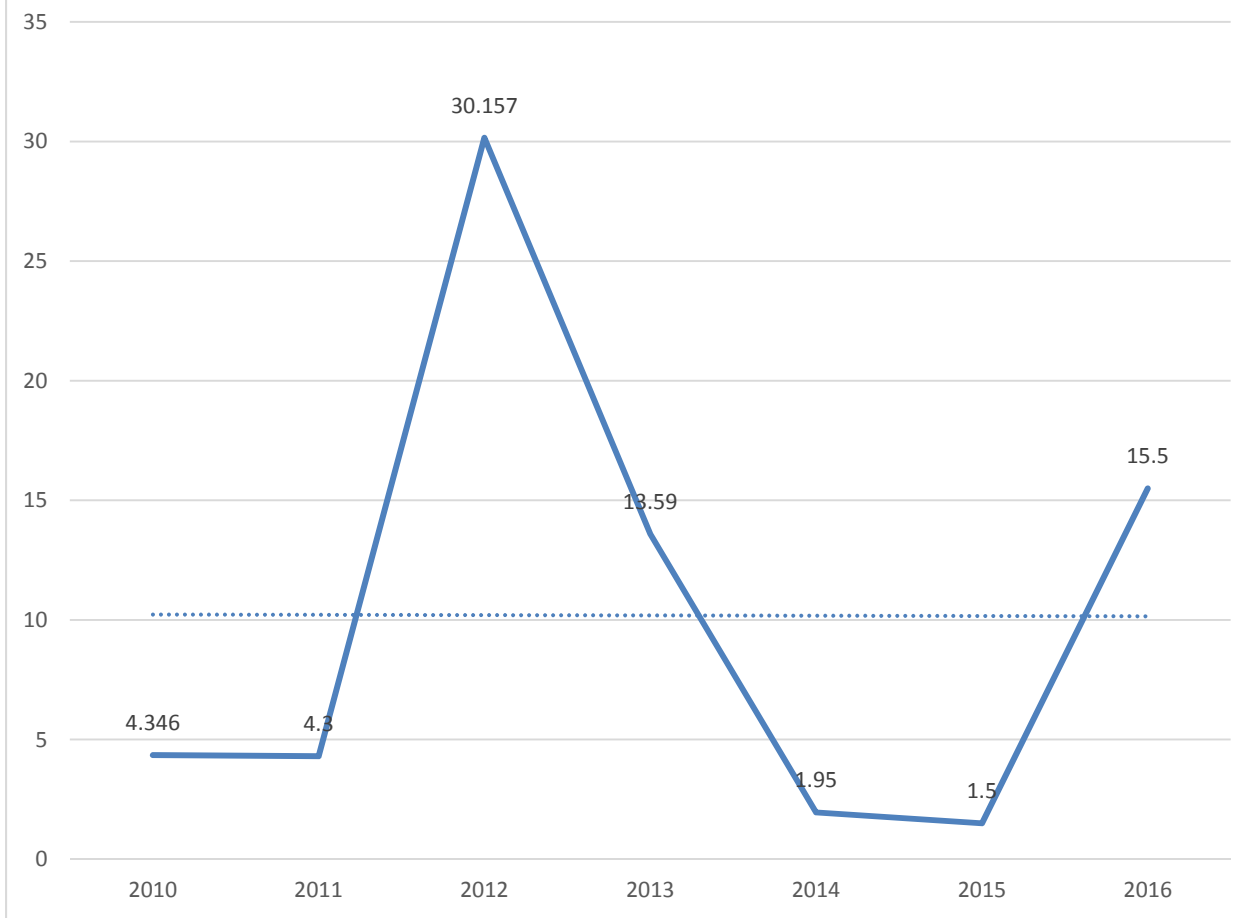
Days of Work Restriction or Transfer Due to Injury, by Year



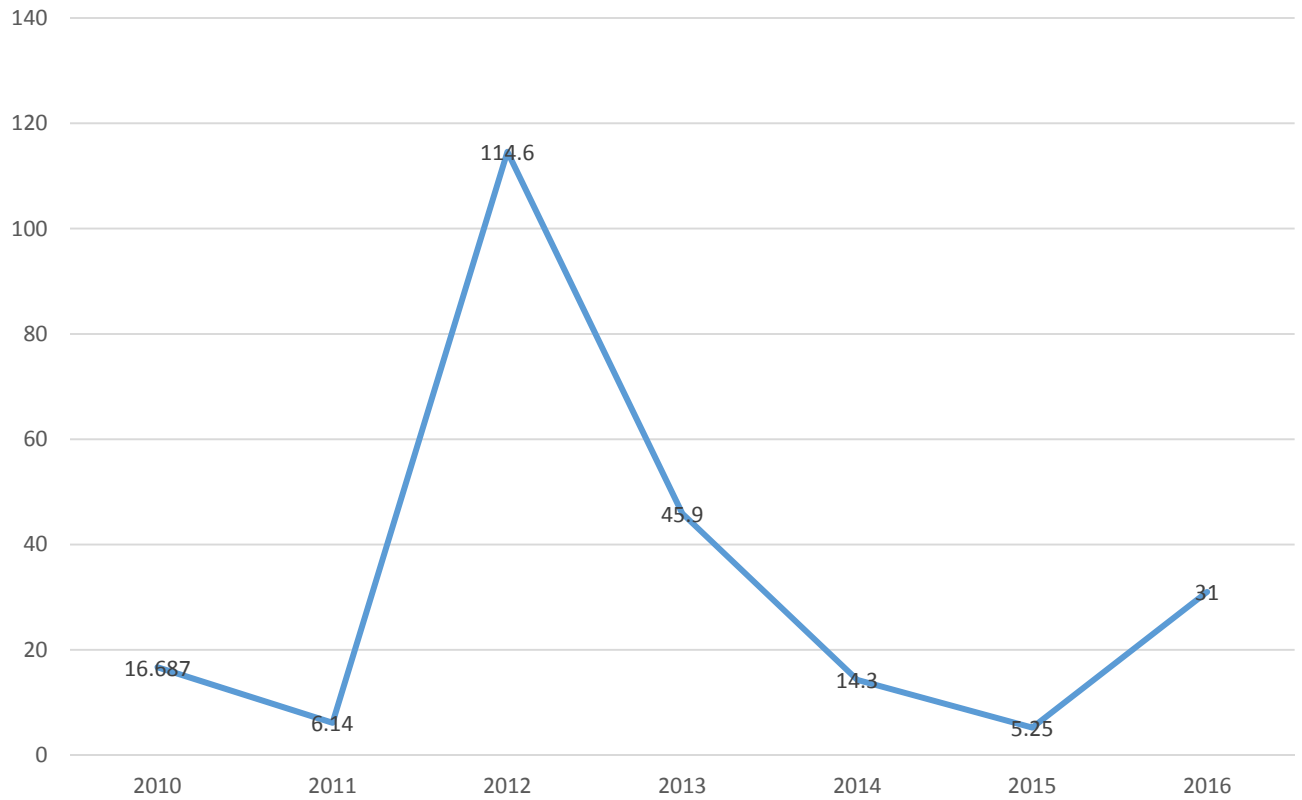
Days of Work Restriction, by Year



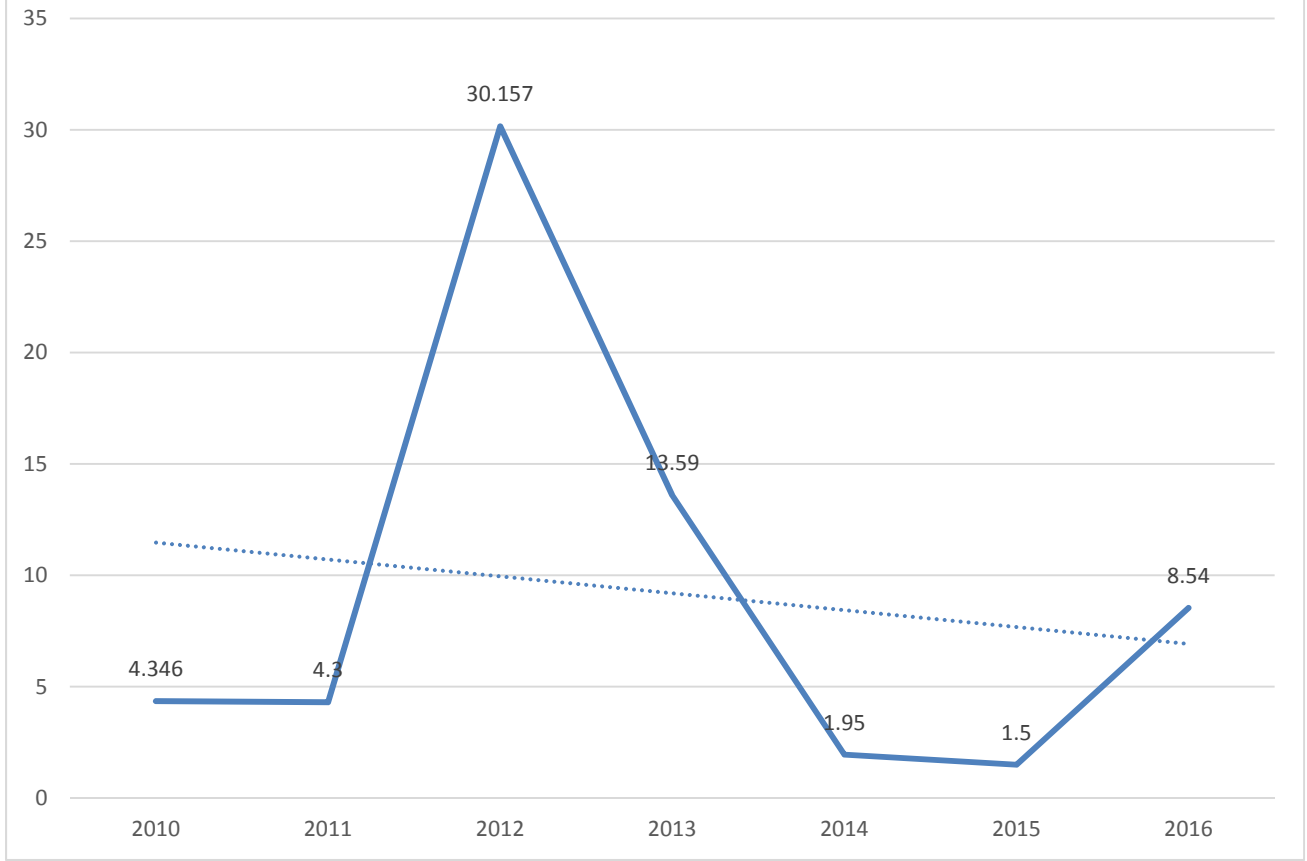
Days of Work Restriction or Transfer per Injury, by Year



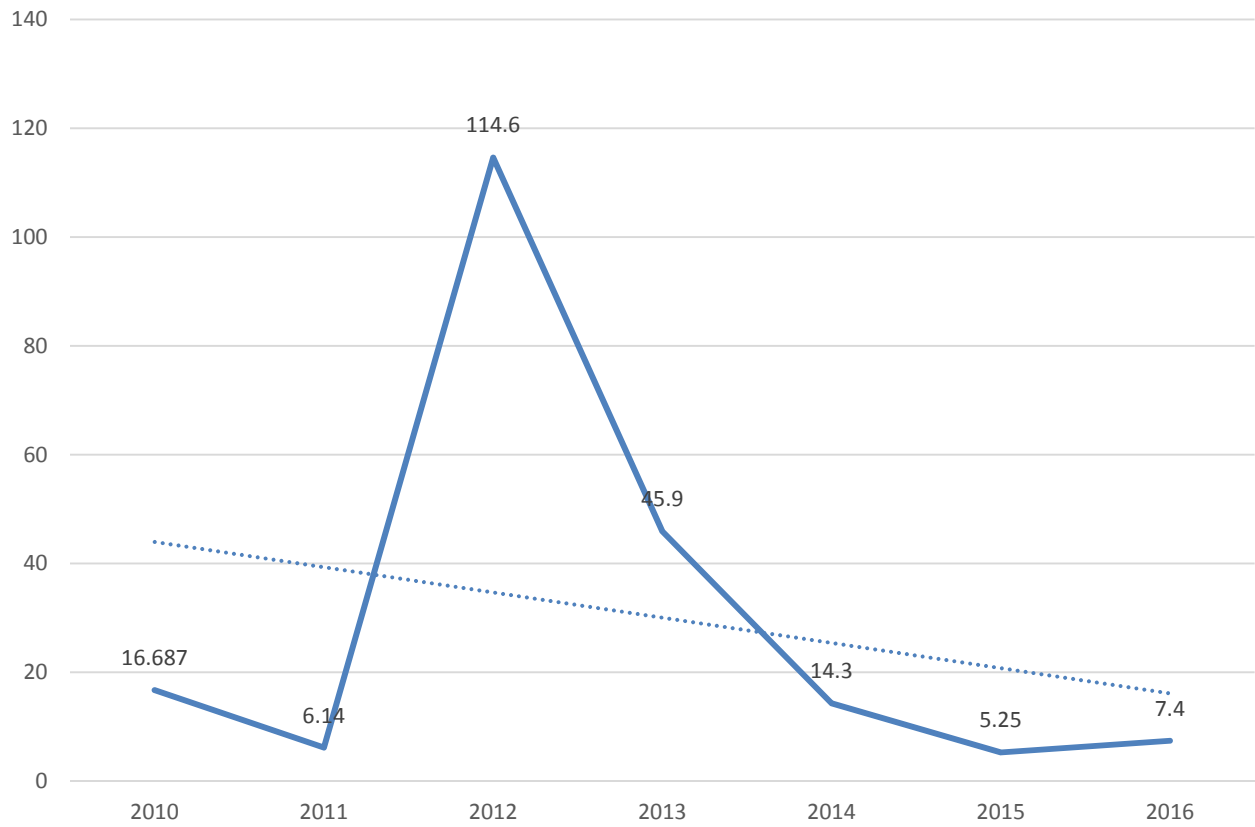
Days of Work Restriction or Transfer per Lost Time Injury, by Year



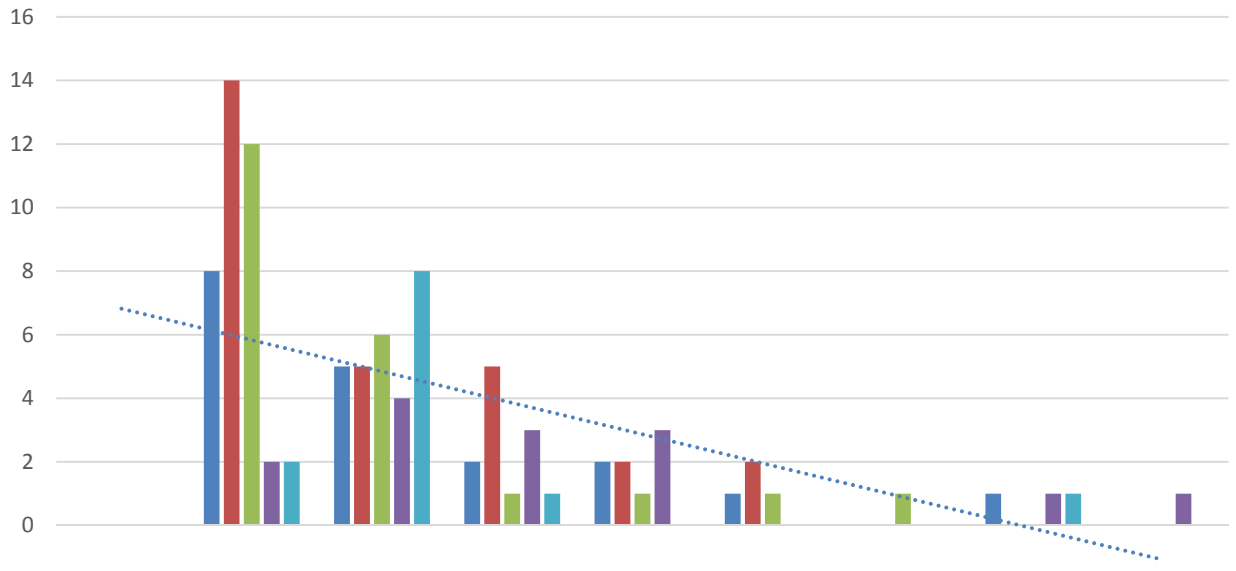
Days of Work Restriction or Transfer per Injury, by Year
(Normalized)



Days of Work Restriction or Transfer per Lost Time Injury, by Year
(Normalized)



Injuries/Illnesses by Type & Year



	Slips, Trips, & Falls	Strains/Sprains	Hit by/Struck by	Cuts/Abrasions/Contusions	Bite/Sting - Insects	Exposure-Chemical	Vehicular Accidents	Violence
■ 2012	8	5	2	2	1	0	1	0
■ 2013	14	5	5	2	2	0	0	0
■ 2014	12	6	1	1	1	1	0	0
■ 2015	2	4	3	3	0	0	1	1
■ 2016	2	8	1	0	0	0	1	0

Capital Projects Update

Board of Trustees

Finance and Administration Committee
Meeting

June 8 - 9, 2017



WINSTON-SALEM
STATE UNIVERSITY

BOT Projects Status Report

<u>Project</u>	<u>Funding</u>	<u>Strategic Plan Goal(s)</u>	<u>Size</u>	<u>Total Budget</u>	<u>Construction Budget</u>	<u>Bid Date</u>	<u>HUB Participation</u>	<u>Construction Complete</u>	<u>Notes</u>	<u>Direct Jobs</u>	<u>Indirect Jobs</u>	<u>Induced Jobs</u>	<u>Total</u>	
Hauser Hall for Music - Restore the Core II	Gift Funds, Federal Title III Grant & RTC Phase II Student Fee	Academic Excellence, and Efficiency & Effectiveness	27,000 sf + 6,000 sf addition	\$12,000,000	8,900,000.00	Fall 2017, earliest	Design: 1% CMR: 10% Construction: N/A	12-18 months construction	Construction Documents Phase is 95% complete. Submittal to State Construction Office for review will be deferred until not less than 6 months prior to anticipated Bid date. (TBD) Request for Capital Authorization to proceed to Bidding/Construction will be deferred until mid-year 2017.		85	42	127	254
Physical Plant for Art & Visual Studies - Restore the Core II	Gift Funds, Federal Title III Grant, R&R Funds, & RTC Phase II Student Fee	Academic Excellence, and Efficiency & Effectiveness	16,840 sf	\$15,000,000	\$11,000,000.00	Fall 2017, earliest	CMR: JV 50%	12-15 months construction	Construction Documents Phase completed. Request for Capital Authorization to proceed to Bidding/Construction will be deferred until mid-year 2017.		105	52	157	314
Bowman Gray Stadium and Civitan Park	Student Fee	University Culture & Pride Efficiency & Effectiveness	30,000 SF 94 acres	\$7,500,000		Acquisition pending	N/A	N/A	The acquisition is still in process. The mitigation project has been underway since December and will conclude in late Spring 2017. Some selective renovation work will be performed post-acquisition.					
Residence Hall - Freshman Living/Learning	Housing Receipts	Student Success & Academic Excellence	71,000 sf 291 beds	\$24,000,000	\$20,075,000.00	November 17, 2016	Design: 9% CMR: 25% Construction N/A	16 months (anticipate Fall 2018 move-in)	Financing through bond sale anticipated for Summer 2017. Demolition of Dillard Hall is finished. Utility relocations and extensions in the area of the new building are complete. Foundation and Basement Wall construction are underway. Project is on schedule for opening Fall Semester of 2018.		152	76	228	456
Sciences Building	Appropriation (for Design) Connect NC Bond (for Construction)	Academic Excellence	103,000 SF	\$53,500,000	\$40,000,000.00	July-August, 2017	Design: 9% CMR 15% Construction: N/A	22 - 24 months construction	Building Committee, Designers and Construction Manager completed Program Verification and realignment with budget. Revisions to the Construction Documents are under way. Submittal of Plans for final review in March. Bidding of project will occur in late Spring, 2017. Construction is scheduled to start in late-Summer to early Fall 2017. Completion is scheduled for in May, 2019.		399	200	599	1197
Master Plan Update	Federal Title III	Academic Excellence, Student Success, Efficiency & Effectiveness and University Culture & Pride	Entire campus and perimeter	\$450,000	N/A	Received Proposals TBD on April 27, 2017		Interviews of Short-listed Firms scheduled for May 17, 2017. Study to be completed September 30, 2017	Six Firms responded to the RFQ. Three were invited to be interviewed by a Selection Committee comprised of representatives of Academic Affairs, Facilities Management and Design Construction. A final selection had not been made as of the deadline for submittal of this update.					
March, 2017 BOT			253,840 SF of new or renovated space	\$112,450,000	\$79,975,000.00					740	370	1110	2220	



New Residence Hall Freshmen Living/Learning



Front View from MSX through Quadrangle



Rear View from Cromartie St.

Funding Source: Bond Sales

Strategic Planning: 282 Resident Beds, 9 Advisor Beds, 2 Apartments, Living/Learning Environment.

Schedule: Construction Completion – June 5, 2018

Construction Cost: \$20,075,000

Overall Project Budget: \$24,000,000

Area: 71,021 SF

Stories: 5 + Basement

Current Status: Foundation and Basement Construction Underway



WSSU

Kennedy Dining – Upgrades



Funding Source: Business Services

Strategic Planning:

- Phase I - Upgrade of existing floors, carpet tiles and polished concrete
- Phase II – Seating Repairs and Upgrades
- Phase III – Servery Upgrade to Multiple Stations

Schedule: Phase III – Servery Upgrade to be completed Summer 2017.

Project Budget: \$1,400,000

Dining Area: 9,773 SF

Current Status: Phase III Construction in Progress



WSSU

Sciences Building



5 FOCUS GROUP STRATEGY

CLINICAL
MICROBIOLOGY & BIOHAZARD
BIOINFORMATICS & MOLECULAR GENETICS
SYNTHETICS & MEDICINAL
BIOANALYTICAL

Funding Source: State Appropriation and Connect NC Bond

Strategic Planning: Sciences collaborative educational building, including Biological Sciences, Chemistry, Clinical Lab Science, and BRIC.

Schedule: Construction Summer 2017 through Summer 2019

Construction Cost: \$39,500,000

Overall Project Budget: \$53,312,000

Area: 103,000 SF

Stories: 5

Current Status: Construction Documents in review at State Construction – Bid Packages are being prepared by Construction Manager



WSSU

Current and Upcoming Small Projects

- Expansion of Campus Bookstore – **Design Phase**
- Relocation of Copy Center from Old Nursing to Lower Level of Thompson Center - **Pre-planning**
- Relocation of Rams Card Office to Lower Level of Thompson Center - **Pre-Planning**
- Demolition of Old Nursing/Health Building – **BOG Authorization Pending**
- Renovations to Kennedy Dining Servery – **In Progress**
- Door & Hardware Upgrades to Gaines/Whitaker Gym – **In Progress**
- Bleacher and Safety Rail Repairs – Gaines Center – **In Progress**
- Plaza/Pavement Replacement at K. R. Williams Auditorium – **In Progress**
- Plaza/Pavement Repairs at Thompson Center – **In Progress**



BOT - Informal Projects Status Report

<u>Project</u>	<u>Funding</u>	<u>Strategic Plan Goal(s)</u>	<u>Size</u>	<u>Total Budget</u>	<u>Construction Budget</u>	<u>Bid Date</u>	<u>HUB Participation</u>	<u>Construction Complete</u>	<u>Notes</u>
Expansion of Campus Bookstore – Design	Business & Auxiliaries	Academic Excellence, Student Success, Efficiency & Effectiveness and University Culture & Pride	6,300 SF	\$60,000	TBD	July 2017	TBD	Fall, 2017	Existing Bookstore will expand across the corridor of Thompson Center to increase floor area by approximately 75%. Vendor has prepared Preliminary Plans. Existing interior will be stripped and the shell will be upgraded to accommodate the vendor's themed finishes, fixtures and merchandising elements.
Relocation of Copy Center from Old Nursing to Lower Level of Thompson Center	Business & Auxiliaries	Efficiency & Effectiveness	600 SF	\$85,000	TBD	TBD	TBD	Summer, 2017	Copy Center to be relocated to make way for demolition of Old Nursing/Health Building. Tentative plans call for center to be moved to lower level of Thompson Center, near the recently expanded Post Office.
Relocation of Rams Card Office to Lower Level of Thompson Center	Business & Auxiliaries	Efficiency & Effectiveness	250 SF	TBD	TBD	TBD	TBD	TBD	relocation of Rams Card Office the lower Level will consolidate a number of student support functions in a convenient, easily accessible location near Dining and Bookstore operations.
Demolition of Old Nursing/Health Building	2016-17 R&R	Efficiency & Effectiveness	22,500 SF	\$300,000	TBD	Fall 2017	TBD	3 months	Removal of this obsolete building complex will eliminate a significant amount of deferred maintenance. Also, any future expansions of the Gaines Complex will not be hampered by this undersized and underutilized facility remaining in the way.
Renovations to Kennedy Dining Servery - Phase III	Aramark	Efficiency & Effectiveness and University Culture & Pride	3,900 SF SF	\$1,400,000	\$1,200,000	Negotiated - Spring, 2017	TBD	August 15, 2017	Construction is scheduled to start immediately after end of Spring semester. Construction scheduled to be complete by the return of students for the Fall Semester.
Door & Hardware Upgrades to Gaines Center/Whitaker Gym	Strategic Budget	Efficiency & Effectiveness	Entire campus and perimeter	\$81,535	\$81,535	March, 2017	5 - 10%	June 15, 2017	Existing Doors and hardware are being repaired and replaced, as needed to improve building security and facilitate better egress.
Bleacher and Safety Rail Repairs – Gaines Center	Strategic Budget	Efficiency & Effectiveness	N/A	\$80,000	\$77,000	April 21, 2017	N/A	June 15, 2017	Repairs needed to make Bleachers and safety Rails compliant with current safety codes.
Plaza/Pavement Replacement at K. R. Williams Auditorium	Strategic Budget	Efficiency & Effectiveness and University Culture & Pride	8,518 SF	\$165,000	\$94,515	April, 2017	100%	June 15, 2017	Replacing broken and uneven exposed aggregate concrete that was a trip hazard, with broom-finished concrete.
Plaza/Pavement Repairs at Thompson Center	Strategic Budget	Efficiency & Effectiveness and University Culture & Pride	1800 SF	\$45,000	\$44,500	April, 2017	100%	June 15, 2017	Removing broken and uneven inlaid brick pavers accant bands with tinted concrete.
Wilson Residence Hall - Interior Repairs	Housing Reserves	Student Success, Efficiency & Effectiveness and University Culture & Pride	106000 SF	TBD	TBD	April, 2017	+/-50%	August 15, 2017	Replace all Bath Vanities. Selected Repair of Flooring. Paint all Rooms. Full Scope not finalized at time of report preparation.
March, 2017 BOT			149,868SF of renovated space	\$2,216,535	TBD				



Financial Report

Finance and Administration Board of Trustees

June 8, 2017

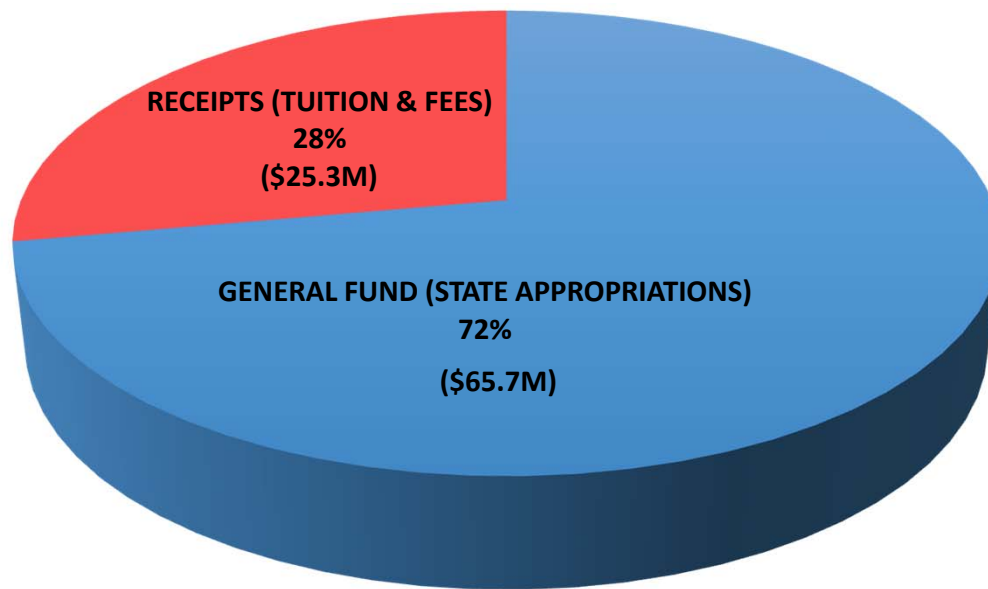


WINSTON-SALEM STATE UNIVERSITY

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STATEMENT OF GENERAL FUND BUDGET

\$91M Allocation as of March 31, 2017



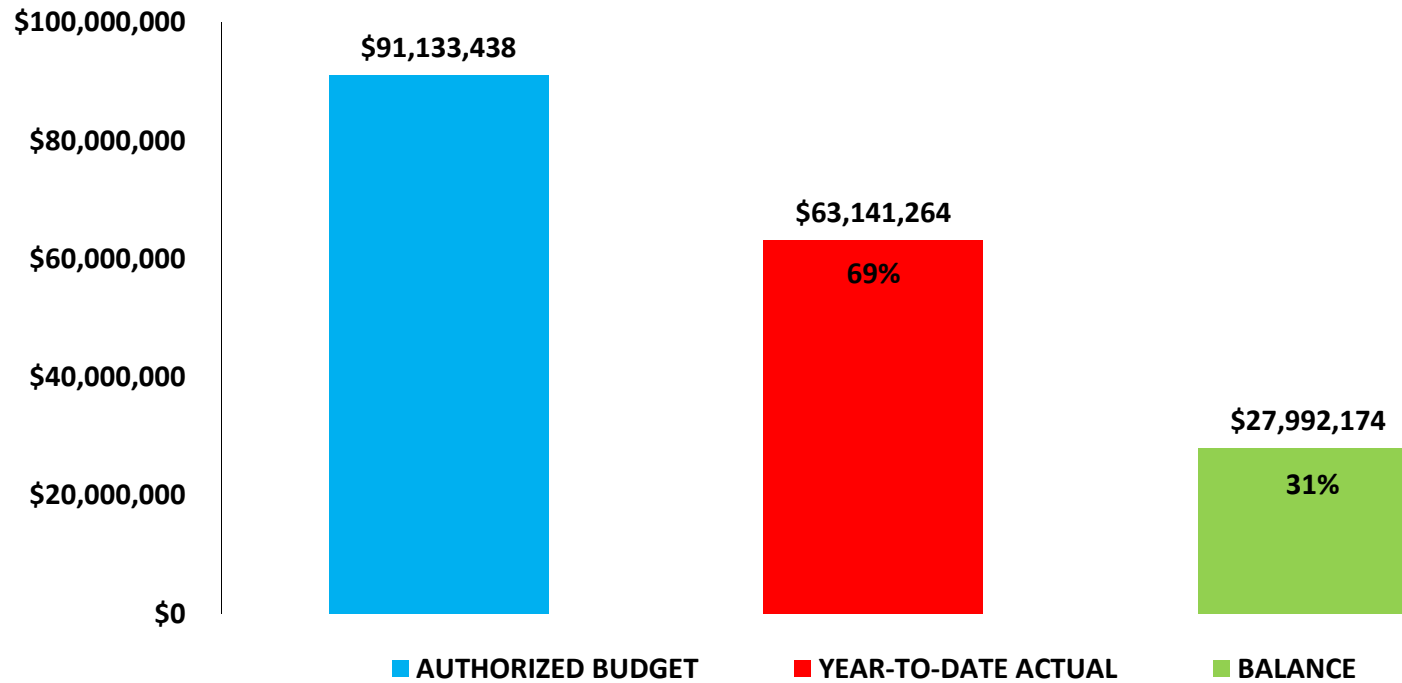
■ GENERAL FUND (STATE APPROPRIATIONS)

■ RECEIPTS (TUITION & FEES)

WINSTON-SALEM STATE UNIVERSITY

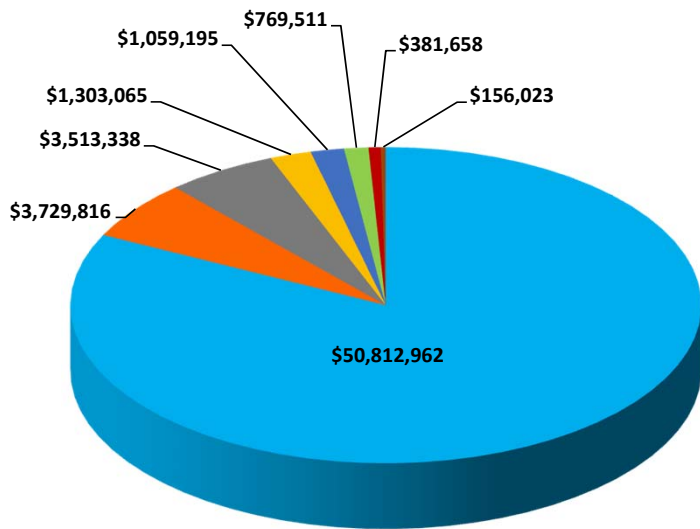
STATEMENT OF GENERAL FUND EXPENDITURES

July 1, 2016 – March 31, 2017

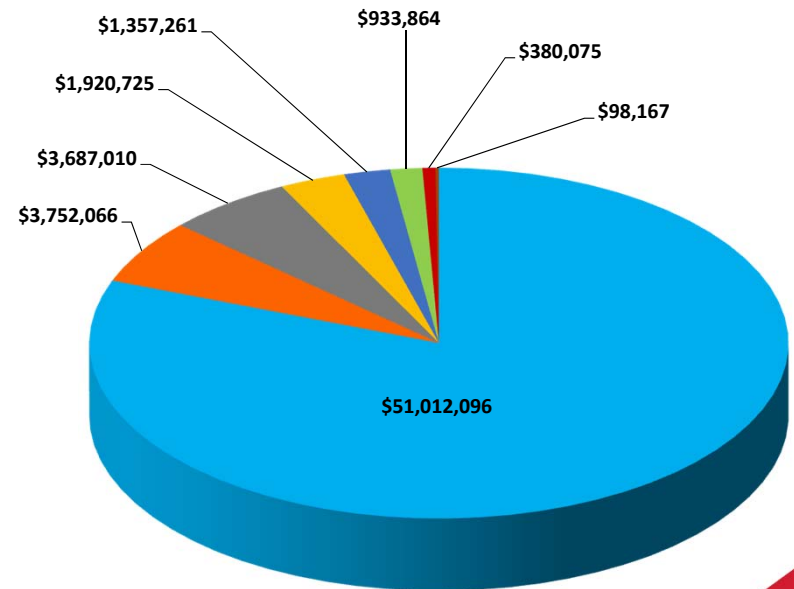


COMPARISON OF GENERAL FUND EXPENDITURES Summary by Account

March 2016 - \$61,725,568

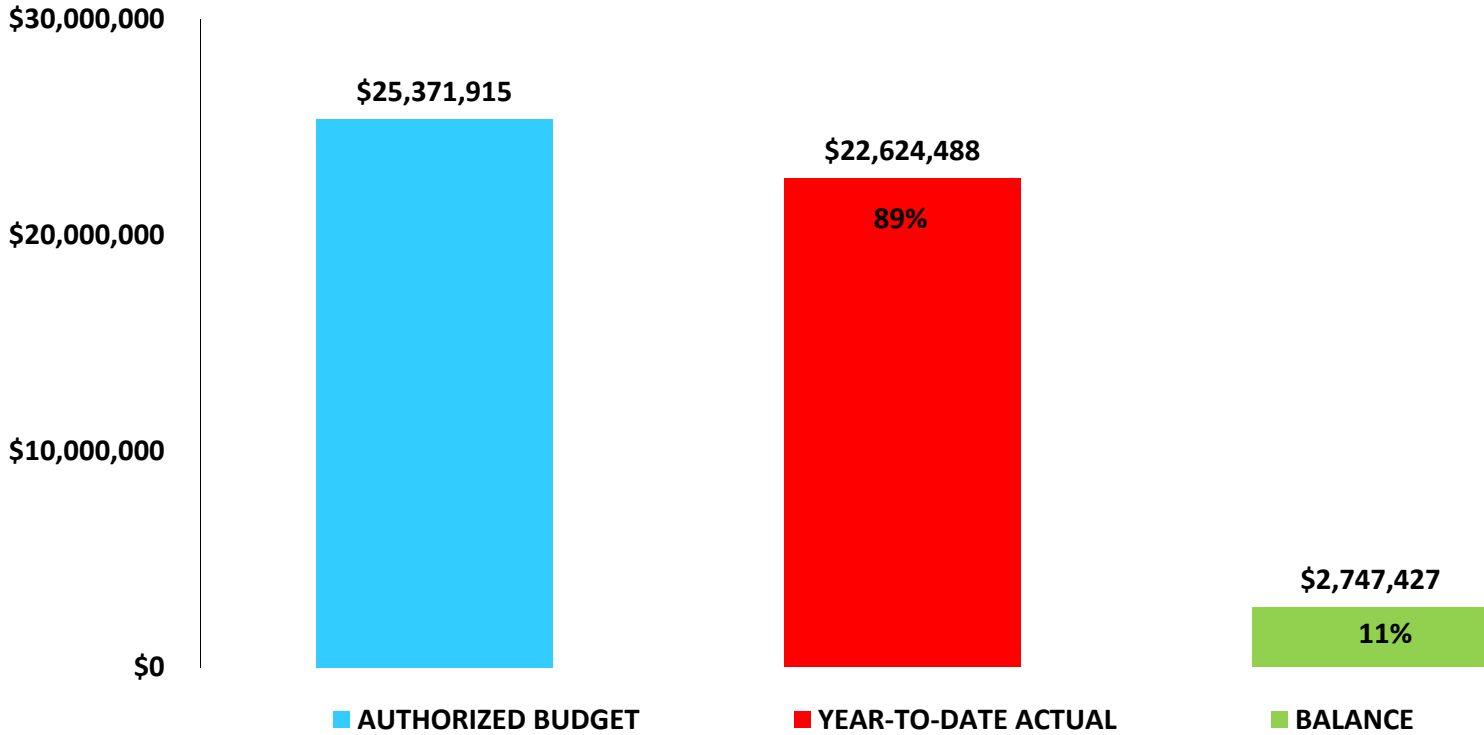


March 2017 - \$63,141,264



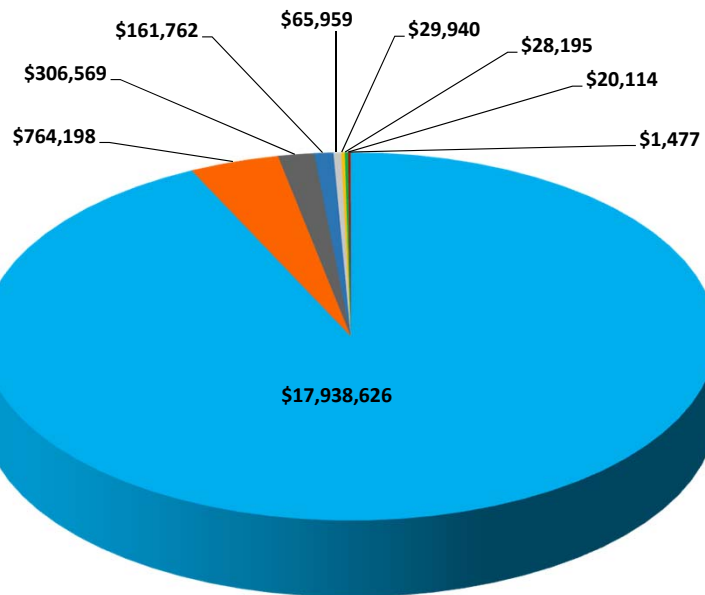
STATEMENT OF GENERAL FUND RECEIPTS

July 1, 2016 – March 31, 2017

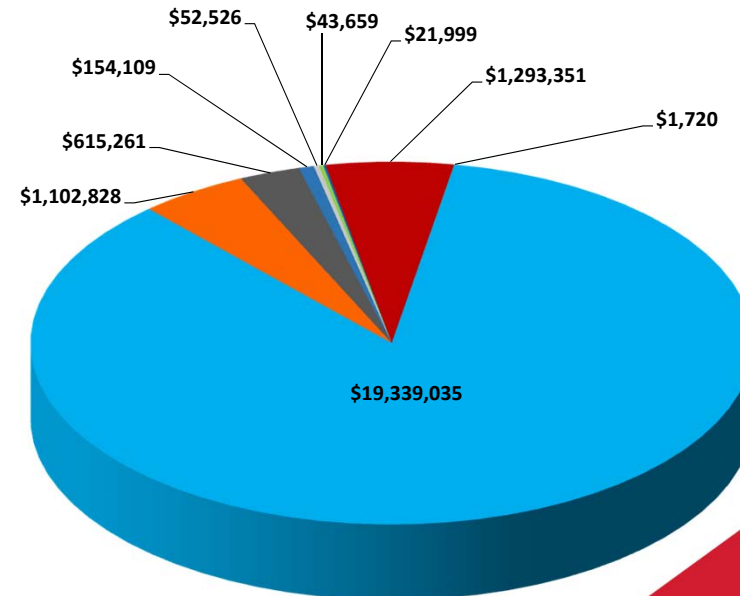


COMPARISON OF GENERAL FUND RECEIPTS Summary by Program

March 2016 - \$19,316,840



March 2017- \$22,624,488



STATEMENT OF AUXILIARY SERVICES
July 1, 2016 – March 31, 2017

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Athletics Division II	\$4,564,547	(\$10,636,756)	\$2,996,982	\$3,731,499	(\$11,371,273)
Food Service	7,361,000	143,081	6,753,188	5,051,713	1,844,556
Campus Book Store	461,000	19,549	157,555	47,517	129,587
Copier Management/Xerox	650,000	56,956	507,824	534,800	29,980
Health Service	1,727,473	784,236	1,176,836	1,208,915	752,157
Housing Service	12,784,671	11,982,885	13,696,767	8,852,971	16,826,681
One Card Office	50,000	56,597	99,756	9,297	147,056
Student Extracurricular Activities	1,967,845	566,606	2,097,923	1,727,887	936,642
Educational & Technology Fee (I.T.)	1,588,693	962,211	1,671,153	697,586	1,935,778
TOTAL	\$31,155,229	\$3,935,365	\$29,157,984	\$21,862,185	\$11,231,164

STATEMENT OF BUSINESS ENTERPRISES

July 1, 2016 – March 31, 2017

FUND	EXPENSE BUDGET	BEGINNING BALANCE	RECEIPTS COLLECTED	YTD ACTUAL EXPENSES	ENDING CASH BALANCE
Auxiliary Admin/Ticket Office	\$978,047	\$244,332	\$690,202	\$719,319	\$215,215
Central Transportation Fleet	106,000	4,396	105,475	105,371	4,500
Conference Facility Rentals	86,000	54,305	36,748	38,954	52,099
Food Court	60,000	9,463	143,073	27,516	125,020
Logo Licensing	2,000	11,590	16,404	-	27,994
Passport Services	77,155	84,755	113,420	72,409	125,766
Summer Camps & Conferences	175,000	228,962	249,131	131,253	346,840
Telecommunication (Phones)	1,218,876	(110,330)	1,014,915	885,894	18,691
Vehicle Registration/Fines	893,407	811,514	685,318	733,054	763,778
Vending Machines	100,000	25,432	39,586	64,399	619
TOTAL	\$3,696,485	\$1,364,419	\$3,094,272	\$2,778,169	\$1,680,522
GRAND TOTAL (Auxiliary/Business Enterprises)	\$34,851,714	\$5,299,784	\$32,252,256	\$24,640,354	\$12,911,686
Budget Performance Assessment			93%	71%	

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