

**WINSTON-SALEM STATE UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING
FRIDAY, SEPTEMBER 15, 2017
DRAFT PENDING BOARD APPROVAL**

Board Chair William Harris called the meeting to order.

CONFLICT OF INTEREST STATEMENT

Dr. Harris read the following statement:

“It is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.”

There were no conflicts.

OATH OF OFFICE:

Vice Chancellor Kluttz-Leach administered the Oath of Office to five new incoming members of the Board of Trustees. Those members were; Ms. Kathleen Kelly, Mrs. Drewry Nostitz, Mr. Kenneth Raymond, Dr. Ricky Sides, and Mr. David J. Smith.

ROLL CALL

Members present: Dr. William Harris, Mrs. Coretta Bigelow, Mr. Robert Clark, Mr. Kelvin Farmer, Mrs. Sue Henderson, Mr. Javonty Hunter, Ms. Kathleen Kelly, Mrs. Drewry Nostitz, Mr. Kenneth Raymond, Mr. J. Mike Shortt, Dr. Ricky Sides, Mr. David Smith, and Mr. Scott Wierman.

There were no members absent.

ADOPTION OF THE AGENDA

Motion: Resolved, that the Winston-Salem State University Board of Trustees adopt the current agenda as distributed.

Mr. Clark moved and Mr. Farmer seconded the motion to adopt the agenda. The motion passed.

REPORT OF THE NOMINATING COMMITTEE

Mr. Shortt stated that the nominating committee would like to recommend that Mrs. Sue Henderson fill the position of Vice Chair of the Board of Trustees. The position was left vacant by Mr. Charles Wright when his term expired.

Motion: Resolved, that the Winston-Salem State University Board of Trustees move to suspend the election procedure requirements and election the slate of officers by acclimation.

Mr. Shortt moved and the committee seconded. The motion passed.

Motion: Resolved, that the Winston-Salem State University approve the appointment of Mrs. Sue Henderson to serve as Vice Chair of the WSSU Board of Trustees.

Mr. Shortt moved and the board members unanimously seconded. The motion passed.

APPROVAL OF THE MINUTES

The Board of Trustees' various committees did not meet on September 14, 2017 due to an Orientation for the Board of Trustees taking place. Therefore, the minutes for each committee's June 8, 2017 meetings were address in today's meeting.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 Academic Affairs Committee meeting as distributed.

Mr. Farmer moved and Mrs. Bigelow seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 Finance and Administration Committee meeting as distributed.

Mr. Shortt moved and Mr. Clark seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 Endowment Committee meeting as distributed.

Mr. Harris moved and Mr. Hunter seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 Internal Audit Committee meeting as distributed.

Mr. Shortt moved and Mr. Farmer seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 Student Affairs Committee meeting as distributed.

Mr. Hunter moved and Mrs. Nostitz seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 8, 2017 University Advancement Committee meeting as distributed.

Mr. Farmer moved and Mr. Clark seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the minutes of the June 9, 2017 full board meeting as distributed.

Mr. Harris moved and Mr. Farmer seconded the motion. The motion passed.

Motion: Resolved, that the Winston-Salem State University Board of Trustees approve the executive session minutes of the June 9, 2017 meeting as distributed.

Mr. Harris moved and Mr. Wierman seconded the motion. The motion passed.

CONSENT AGENDA

There were no consent agenda items presented.

CHANCELLOR'S REPORT

Chancellor Robinson welcomed all of the new members of the Board of Trustees, and about the informational orientation that was held on Thursday, September 14, 2017. Chancellor Robinson proceeded to invite the board members to the University's 125th Anniversary celebration on September 28, 2017. He mentioned the play, the luncheon and the conversation with the Atkins Family, the other activities that will take place.

He then went on to speak about a few things that have transpired since the last board meeting. He mentioned that the university is in its second year of the new strategic plan.

Chancellor Robinson also spoke about the great leadership of the university and the importance of the leadership that will be provided by the Board of Trustees.

Chancellor Robinson then turned the floor over to Dr.Carolynn Berry, Interim Provost, who discussed the enrollment report and enrollment goals.

Dr. Berry's full presentation can be found in the September 15, 2017 board materials.

After Dr. Berry's presentation, Chancellor Robinson stated that the university has already allotted 1.2 million dollars toward scholarships this year. Vice Chancellor Cook then stated that the university has already awarded over 130 Almost Home Scholarships of \$1250.00 or more.

REPORTS OF THE COMMITTEES

The committees did not meet on September 14, 2017 therefore, there were no committee reports presented.

FORMER BUSINESS:

Vice Chancellor Kluttz-Leach discussed the need to decide which month to hold the Public Comment Session, and the specific terms of the sessions.

The Public Comment Session will be a listening session for the board members, and will take place once per academic calendar year. There will be five spots available for community members/faculty/staff or students wishing to address the board. Each person requesting time will have 3 minutes to speak.

Motion: Resolved that the Winston Salem State University Board of Trustees will hold a Public Comment Session at the September board meetings, beginning September 2018.

Mr. Smith moved and Mr. Farmer seconded the motion. The motion passed.

NEW BUSINESS

Dr. Harris read the resolutions that will be mailed to former board members, Charles Wright and Osyris Uqoewza, for their service to the Winston-Salem State University Board of Trustees.

Dr. Harris then reminded the board members to register for the UNC Board of Trustees Orientation which will be held on November 1, 2017 in Chapel Hill. The registration link was listed on today's agenda.

EXECUTIVE SESSION

Motion: Resolved, that the Winston-Salem State University Board of Trustees move into executive closed session to consult with our attorney under N.C. Gen. Stat. 143-218.11(a)(3) to protect the attorney-client privilege and to consider and give instructions concerning potential and actual claims, administrative procedures, or judicial actions.

Mr. Wierman moved and Mr. Hunter seconded the motion to go into executive session. The motion passed.

The meeting moved into executive (closed) session.
(The complete minutes of the executive session are recorded separately)

Motion: Resolved, that the Winston-Salem State University Board of Trustees return to open session.

Mr. Wierman moved and Mr. Clark seconded the motion to come out of executive session. The motion passed.

The public meeting resumed in open session

PUBLIC STATEMENT REGARDING ACTIONS TAKEN IN EXECUTIVE SESSION

Dr. Harris reported that while in executive session, the board:

1. consulted with our attorney on pending legal matters;
2. received advice and counsel from the university attorney;
3. received a report of public records from the university attorney;
4. discussed whether or not the full board will hear two employee appeals or whether the appeals committee would meet to render a decision;

Motion: Resolved, that the two faculty appeals be handed to the Appeals Committee to meet and render a decision on behalf of the Winston Salem State University Board of Trustees.

Mrs. Bigelow moved and Ms. Kelly seconded. The motion passed.

Motion: Resolved, that the while in Executive Session the board received advice and counsel from Mr. Brown, Chief Counsel to protect attorney client privilege, heard information concerning complaints or grievances, received a report of public records.

Mrs. Henderson moved and Mrs. Nostitz seconded. The motion passed.

NEXT MEETING DATE

The next meeting date is December 9, 2017.

ADJOURNMENT

Motion: Resolved, that the Winston-Salem State University Board of Trustees adjourn until the next meeting.

Mr. Clark moved and Mr. Hunter seconded. The motion passed.

Respectfully submitted,

Scott Wierman
Secretary