

WINSTON-SALEM STATE UNIVERSITY
Office of the Provost
Academic Affairs Division

MEETING MINUTES

Academic Affairs Committee of the Board of Trustees
December 10, 2015

Committee members present: Mr. Kyle Brown, Mr. Robert Clark, Mr. Kelvin Farmer, Mrs. Sue Henderson, Dr. Karen McNeil-Miller, Mr. Scott Wierman, Mr. Charles Wright, and Dr. Brenda Allen, ex-officio. A quorum was present.

Staff members present: Dr. Carolynn Berry, Dr. Ludovic Kovalik, Mr. Derrick Murray, Dr. Notis Pagiavlas, Dr. Denise Pearson, Dr. Elwood Robinson, Ms. Silvia Ramos, Dr. Kathy Stitts, Dr. Peggy Valentine, Dr. Corey D.B. Walker, Ms. Tonia Walker, and Ms. Letitia Wall.

1. Dr. McNeil-Miller called the meeting to order at 12:03 p.m.
2. Ms. Letitia Wall completed the roll call. A quorum was present.
3. Mrs. Henderson motioned and Mr. Clark seconded the motion to approve the revised agenda. The motion was approved.
4. Mrs. Henderson motioned and Mr. Clark seconded the motion to approve the minutes from the September 17, 2015 meeting. The motion was approved.
5. Policies for the Consent Agenda
All policies were sent to board members prior to this meeting as consent agenda items on the full board meeting agenda. Per campus policy all policies were sent to the WSSU campus for review and comments by the Office of Legal Affairs and therefore were not reprinted for today's meeting to save trees. Below is a very brief summary of the justification for the policy revisions.

Revised Undergraduate Degree Requirements Policy

This policy was sent from the WSSU faculty through its standard governance processes to allow students flexibility to take courses outside their majors across all levels of courses (1000, 2000, 3000, 4000). The second paragraph (Enrollment Requirements) was deleted to eliminate redundancy.

Revised Undergraduate Withdrawal Policy

When UNC GA implemented its FUSS (Fostering Undergraduate Student Success) policies, WSSU chose the option of allowing flexibility to decide which approach to withdrawals (courses or credit hours). UNC GA required that WSSU chose one approach. This policy is amended to choose 16 semester credit hours for maximum withdrawals by a WSSU student.

Revised Administrative Withdrawal Policy

This policy has been expanded to allow faculty to recommend administrative withdrawals for students who do not attend classes over a longer period of time during the semester. This policy helps the university with any financial aid, housing, student fees, or athletic status matters relating to class attendance.

Revised Class Attendance and Absence Policy

Due to financial aid issues, this revised policy increases faculty and student responsibilities for course attendance to complement the number of support mechanisms like early warning systems.

Revised Good Academic Standing and Satisfactory Academic Progress Policy

This policy allows flexibility for academic success and retention staff to assist WSSU students on academic probation as they construct plans for students to get back on track.

6. Report of the Faculty Senate

Dr. Kovalik reported on the activities of the WSSU Faculty Senate. These activities include the participation of over 100 faculty involved in the goals and objectives of the proposed strategic plan 2016-2021.

7. Academic Affairs Report

Provost Brenda Allen provided an overview of the five strategic goals being submitted to the board for the 2016-2021 strategic plan. She started the overview by providing the current state of WSSU with its progress and challenges over the course of the last strategic plan. Progress included and increased student profile, increased student retention and graduation rates, increased fundraising efforts, and significant implementation of the campus master plan. Challenges facing the institution included faculty and staff readiness to liberal education, increasing high impact practices, and availability of resources. The five strategic goals were: strengthen liberal education, enhance the quality of graduate and professional programs, build a commitment to social justice through enhanced community engagement, enhance revenue and stewardship of resources, and enhance the quality of physical and operational resources. Each goal includes some potential strategies for implementation. The next stage in the strategic process will be for units to use the plan to create or realign their own goals, and work towards implementing the strategies.

8. Mr. Farmer motioned and Mr. Wierman seconded a motion to adjourn the meeting. The motion was approved. The meeting adjourned at 1:25PM

Respectfully submitted: Letitia C Wall