

WINSTON-SALEM STATE UNIVERSITY
Office of the Provost
Academic Affairs Division

MEETING MINUTES

Academic Affairs Committee of the Board of Trustees
September 15, 2016

Committee members present: Karen McNeil-Miller, Robert Clark, Kelvin Farmer, Scott Wierman, Charles Wright, Mona Zahir, Dr. Brenda Allen, ex-officio. A quorum was present.

Staff and students present: Carolynn Berry, Ludovic Kovalik, Derrick Murray, Elwood Robinson, Kathy Stitts, Peggy Valentine, Ms. Tonia Walker, and Ms. Letitia Wall.

1. Karen McNeil-Miller called the meeting to order at 12:03p.m.
2. Letitia Wall completed the roll call. A quorum was present.
3. Kelvin Farmer motioned and Charles Wright seconded to approve the revised agenda. The motion was approved.
4. Robert Clark motioned and Mr. Farmer seconded the motion to approve the minutes from the June 9, 2016 meeting. The motion was approved.
5. Mr. Clark motioned and Mr. Farmer seconded the motion to recommend approval the Retirement of Athletic Jerseys Policy to the full board as presented by Ms. Tonia Walker. The motion was approved. The committee was also briefed for informational purposes about the updated Undergraduate Admissions Policy to align with new requirements from the UNC Board of Governors.
6. This quarterly meeting focused on continued implementation of the strategic plan. The committee welcomed UNC Board of Governors liaison, Mr. C. Phillip Byers to the meeting and received an update from the Faculty Senate chair about the activities in progress in the senate leadership around implementing the strategic plan.
7. Dr. Allen discussed the key role of the academic leadership in leading change. This was important because the department level leadership is ultimately responsible for implementing the strategies in the plan. She shared how to use successful intelligence theory to avoid pitfalls that come with leading change including, creating vision, establishing a sense of urgency, and forming a guiding coalition as examples. Additionally in the meeting, key academic leaders from the College, the School, University College, Information Technology, Undergraduate Programs, Enrollment and Athletics shared the strategic priorities for this academic year aligned with the strategic plan. The university welcomed twenty three new faculty members this academic year who will be working with the existing faculty to continue to move forward with the strategic plan.
8. Mr. Clark motioned and Mr. Farmer seconded the motion to adjourn the meeting. The motion was approved. The meeting adjourned at 1:59PM

Respectfully submitted: Letitia C Wall