

**WINSTON-SALEM STATE UNIVERSITY**  
**Office of the Provost**  
**Academic Affairs Division**

**MEETING MINUTES**

**Academic Affairs Committee of the Board of Trustees**

**September 18, 2014**

Committee members present: Dr. Vivian Burke, Mrs. Sue Henderson, Dr. Karen McNeil-Miller, Ms. Debbie Miller, Ms. Olivia Sedwick, Mr. Pradeep Sharma, Mr. Charles Wright, Dr. Brenda Allen, ex-officio. A quorum was present.

Staff members present: Dr.Carolynn Berry, Dr. Justin McKenzie, Dr. Notis Pagiavlas, Dr. Denise Pearson, Ms. Silvia Ramos, Dr. Jamie Slater, Dr. Kathy Stitts, Dr. Peggy Valentine, Dr. Corey D.B. Walker, Ms. Tonia Walker, Ms. Letitia Wall.

1. Dr. Karen McNeil-Miller called the meeting to order at 11:54 a.m.
2. Ms. Letitia Wall completed the roll call. A quorum was present.
3. Mr. Pradeep Sharma motioned and Dr. Vivian Burke seconded the motion to approve the revised agenda. The motion was approved.
4. Mrs. Sue Henderson motioned and Dr. Burke seconded the motion to approve the minutes from the September 18, 2014 meeting. The motion was approved.

5. Academic Affairs Report

This quarter the academic affairs committee was fortunate to hear presentations from two WSSU students who participated in the Provost's Undergraduate Summer Research Fellowship this summer. The program is a ten week intensive research opportunity where students are paired with faculty mentors to address a research question. Ms. Tykeiah Fate, a junior Clinical Laboratory Sciences major from high Point, shared her research where she evaluated the effectiveness of low frequency ultrasound against *Propionibacterium acnes* (*P-acnes*). Her mentor is Dr. Andy Meixner, Associate Professor in Clinical Laboratory Sciences. Mr. Victor Frunza, a junior Computer Information Technology transfer from Michigan, shared is research where he developed an interactive mobile app for truth table manipulation for use by computer sciences students and professors.

Dr. Allen previewed and discussed the enrollment and retention information to be shared at the full board meeting.

Dr. Peggy Valentine, Dean of the School of Health Sciences updated the committee on the progress made in the School since the addition of three programs during the last reorganization in June. The new programs are Exercise Physiology, Rehabilitation Counseling, and Healthcare Administration. There major focus in creating synergies among the programs on the campus as well as expanding the highly sought after graduate programs through online and hybrid delivery options.

Dr. Corey Walker, Dean of The College shared updates in the College since the realignment as well. He shared who the new faculties are as well as several initiatives to focus on strengthening the Liberal Education, intellectual endeavor that The College continues to lead the way on. Specific initiatives include a revised Liberal Arts program as a completion program for students as well as several lecture series that will focus on integrating liberal education with professional or practical-based programs.

6. Approval Items

The following revised policies were discussed and recommended for approval to the full board: Administrative Withdrawal Policy, Satisfactory Academic Progress for Financial Aid Policy, Repetition for Course Grade Replacement Policy, Satisfactory Academic Progress and Good Academic Standing Policy, Graduate Program Grade Appeal Policy.

7. Mrs. Sue Henderson motioned and Mr. Pradeep Sharma seconded a motion to adjourn the meeting. The motion was approved. The meeting adjourned at 1:48pm

8. Respectfully submitted: Letitia C Wall